

**COMMISSION MEETING MINUTES
FEBRUARY 20th, 2024
6:30 P.M.**

PRESENT:

Mayor: John Vogel II
Commissioners: Caitlin Bolender
Randy Huckabee

City Attorney: Gerald T. Buhr

Water Clerk: Will Plazewski
Public Works Director: Scott Morrow
City Clerk: Marissa Morales

ABSENT:

Commissioner: Alison Cagle
Kevin Damic

MINUTES PREPARED BY: Julia Fresne-Sandifer

OPENING CEREMONIES: City Clerk Morales led the Pledge of Allegiance.

1. **CONSENT AGENDA:** Includes minutes for the January 16th Commission Meeting; General Fund and Water Fund disbursements for January 2024.

DISBURSEMENTS AND DEPOSITS:

<i>January 2024</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 114,928.37	\$ 130,119.45
Water Fund	\$ 57,849.26	\$ 61,865.84

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Huckabee

SECOND: Commissioner Bolender

ROLL CALL VOTE:

Commissioner Bolender	-	AYE
Commissioner Huckabee	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT
Commissioner Damic	-	ABSENT

2. **PUBLIC COMMENT: NONE**

3. **MAYOR'S REPORT:**

A. ORDINANCE 01-2024 (SECOND READING)

AN ORDINANCE OF THE CITY OF SAN ANTONIO, FLORIDA, AMENDING THE CITY CODE, ARTICLE II, BY ADDING DIVISION IV, SECTION 50-80 PROVIDING FINDINGS OF THE COMMISSION; PROVIDING FOR DESIGNATED TRUCKS ROUTES AND REMOVAL OF UNDESIGNATED STREETS AS STREETS USABLE BY TRUCKS

EXCEPT UNDER NARROW CIRCUMSTANCES AND EXCEPTIONS; PROVIDING FOR PROPER SIGNAGE FOR NON DESIGNATED ROADS; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF CONFLICTING CODES, ORDINANCES, AND RESOLUTIONS PROVIDING FOR SEVERABILITY AND SCRIVERNER'S ERRORS; ; PROVIDING AN EFFECTIVE DATE.

MOTION: ADOPT ORDINANCE 01-2024

MADE BY: Commissioner Huckabee

SECOND: Commissioner Bolender

1. Don Kandalec of Dunne Road asked whether his street was part of the designated truck route and was informed that it was not the city's jurisdiction as it is a county-owned street. City Attorney Buhr advised that the city may have legal grounds to designate truck routes inside city limits regardless of street jurisdiction.

ROLL CALL VOTE:	Commissioner Bolender	-	AYE
	Commissioner Huckabee	-	AYE
	Mayor Vogel	-	AYE
	Commissioner Cagle	-	ABSENT
	Commissioner Damic	-	ABSENT

- B. Marisa Barmby, planning consultant with Central Florida Regional Planning Council, discussed the next steps for updating the Comprehensive Plan and meeting state requirements. An initial Comprehensive Plan Workshop will be held March 5. The planners are working on creating a water supply plan simultaneously. The expected completion of the updates is June 2024.
- C. Mayor Vogel read a proclamation in honor of Black History Month.
- D. Public Works Director Morrow gave an update on the firehouse renovations. After blueprints are completed, the city will be able to prepare a bid packet.

4. ATTORNEY'S REPORT:

- A. City Attorney Buhr provided an update on bills being discussed in the current legislative session.

5. COMMISSIONER REPORTS

A. BUILDING AND ZONING – COMMISSIONER BOLENDER:

1. Building permit activity for January was tallied at \$99,369.95.

B. PARKS AND RECREATION: NONE

C. STREETS – COMMISSIONER HUCKABEE:

1. There is a portion of land on Pennsylvania Avenue owned by the city. Public Works Director Morrow suggested clearing the area and using the space as a parking lot. Mayor Vogel stated being in favor of clearing but would prefer the full commission presence before voting on the parking lot idea. Two bids were received by tree clearing, CenFlo Landworks for \$8,350, and Skidworx for \$8,500.

MOTION: ACCEPT THE LESSER BID FOR TREE CLEARING.

MADE BY: Commissioner Huckabee

SECOND: Commissioner Bolender

ROLL CALL VOTE:	Commissioner Bolender	-	AYE
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Commissioner Huckabee	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT
Commissioner Damic	-	ABSENT

2. Commissioner Huckabee advised that the road repair completion should be end of March for Curley Road.

D. WATERWORKS:

1. The triennial sampling which is a DEP requirement is due this year.

MOTION: TO CONTRACT WITH U.S. WATER FOR THE TRIENNIAL SAMPLING IN THE AMOUNT OF \$6,933.78.

MADE BY: Commissioner Bolender

SECOND: Commissioner Huckabee

ROLL CALL VOTE:	Commissioner Bolender	-	AYE
	Commissioner Huckabee	-	AYE
	Mayor Vogel	-	AYE
	Commissioner Cagle	-	ABSENT
	Commissioner Damic	-	ABSENT

6. CLERK'S REPORT:

- A. Repairs are needed on the mini excavator.

MOTION: ACCEPT THE ESTIMATE FROM GARRISON EQUIPMENT SERVICES IN THE AMOUNT OF \$6,222.50.

MADE BY: Commissioner Bolender

SECOND: Commissioner Huckabee

ROLL CALL VOTE:	Commissioner Bolender	-	AYE
	Commissioner Huckabee	-	AYE
	Mayor Vogel	-	AYE
	Commissioner Cagle	-	ABSENT
	Commissioner Damic	-	ABSENT

- B. A 6-foot piece of right-of-way in Sarah's Pines remains in the ownership of the original owner of the land on the west side of Oak Street. The owner would like to deed this to the city. If approved, City Clerk Morales would work with Attorney Buhr to draft an agreement.

MOTION: MOVE FORWARD WITH DRAFTING AN AGREEMENT.

MADE BY: Commissioner Huckabee

SECOND: Commissioner Bolender

ROLL CALL VOTE:	Commissioner Bolender	-	AYE
	Commissioner Huckabee	-	AYE
	Mayor Vogel	-	AYE
	Commissioner Cagle	-	ABSENT
	Commissioner Damic	-	ABSENT

- C. There are five candidates running for three open seats. The election will take place on April 9th at the Saint Anthony Parrish Center.

7. UNFINISHED BUSINESS: NONE

8. NEW BUSINESS: NONE

9. ADDITIONAL COMMISSIONER COMMENTS: NONE

10. ANNOUNCEMENTS:

11. ADJOURNMENT: Meeting adjourned at 7:05 PM.

Respectfully submitted,

Julia Fresne-Sandifer, Assistant to City Clerk