

COMMISSION MEETING MINUTES
AUGUST 17TH, 2021
7:30 P.M.

PRESENT:

Mayor: Mark Anderson
Mayor Pro Tempore: Elayne Bassinger
Commissioners: Maximilian D'Water
Sarah Schrader
John Vogel II

City Attorney: Gerald T. Buhr

City Clerk: Rick Alley
Water Clerk: Will Plazewski
Assistant to City Clerk: Marissa Morales

MINUTES PREPARED BY: Marissa Morales

OPENING CEREMONIES: Mayor Anderson led the invocation and Pledge of Allegiance.

1. **CONSENT AGENDA (00:00:43):** Includes minutes for the July 8th and 16th Special Meetings, July 20th Commission Meeting; General Fund and Water Fund disbursements for July 2021.

DISBURSEMENTS AND DEPOSITS:

<i>July 2021</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 70,594.43	\$ 47,188.54
Water Fund	\$ 24,485.39	\$ 32,285.31

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Schrader

SECOND: Commissioner D'Water

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Commissioner Vogel	-	AYE
Mayor Anderson	-	AYE

2. PUBLIC COMMENT (00:01:55):

- A. Barbara Martin of Sarasota inquired about a water bill received for a rental property. The disputed bill would be researched by Water Clerk Will Plazewski. The commission discussed implementing a billing policy for accounts that were marked as inactive for extended periods of time.
- B. Bill Zeranski and Ryan Roberts of the East Pasco Sunset Rotary Club discussed using the park for a Heritage Festival, tentatively scheduled for January 8th. The organizers were advised to fill out a special event application for review.

3. MAYOR'S REPORT (00:14:26)

- A. 5 candidates for the City Clerk position were contacted to schedule interviews. Interviews would be conducted at a special meeting held on August 23rd at 6:00 PM.
- B. City Hall was temporarily closed due to positive cases of COVID-19 reported by several staff members.
- C. The agreement to receive funding from the American Rescue Plan Act was received and under review by Mayor Anderson and Attorney Buhr. \$738,759 of funds were anticipated to be received under the program.

MOTION: ALLOW MAYOR ANDERSON TO SIGN ARPA AGREEMENT AFTER REVIEW

MADE BY: Commissioner Schrader

SECOND: Commissioner Bassinger

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Schrader	-	AYE
Commissioner D'Water	-	AYE
Commissioner Vogel	-	AYE
Mayor Anderson	-	AYE

- D. Attorney Buhr's hourly rate would increase to \$200 on October 1st, with the minimum monthly billing amount to remain the same.

MOTION: APPROVE RATE INCREASE TO \$200 AN HOUR

MADE BY: Commissioner Vogel

SECOND: Commissioner Schrader

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Schrader	-	AYE
Commissioner D'Water	-	AYE
Commissioner Vogel	-	AYE
Mayor Anderson	-	AYE

4. ATTORNEY'S REPORT (00:29:00):

A. ORDINANCE 11-2021

AN ORDINANCE OF THE CITY OF SAN ANTONIO, FLORIDA, AMENDING THE SAN ANTONIO COMPREHENSIVE PLAN, ADDING A PROPERTY RIGHTS ELEMENT TO ENSURE THAT PRIVATE PROPERTY RIGHTS ARE CONSIDERED IN LOCAL DECISION MAKING CONSISTENT WITH FLORIDA STATUTES 163.3177(6); PROVIDING FOR TRANSMISSION TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR REVIEW AND COMPLIANCE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: APPROVE FIRST READING OF ORDINANCE 11-2021

MADE BY: Commissioner Vogel

SECOND: Commissioner D'Water

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Vogel	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

5. COMMISSIONER REPORTS

A. BUILDING AND ZONING – COMMISSIONER VOGEL (00:31:16):

- 1. Building permit activity for July was tallied at \$117,950.

2. The commission discussed holding a workshop to review potential areas for growth in and around the City. Revisiting the City's vision statement was also recommended.

B. PARKS AND RECREATION – COMMISSIONER BASSINGER (00:38:27):

1. Staff researched options for a bench and fountain at the dog park in Rosewood, along with a new swing set at the lake park.

MOTION: APPROVE UP TO \$10,000 FOR PURCHASE

MADE BY: Commissioner Bassinger

SECOND: Commissioner Schrader

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Vogel	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

2. Repairs to the existing basketball hoops and posts, or full replacements, were discussed, due to previous repairs made to the backboards.

C. STREETS – COMMISSIONER SCHRADER (00:44:49):

1. The Pompano Street Improvement bid packet was pending review and feedback from Pasco County.

D. WATERWORKS – COMMISSIONER D'WATER (00:46:06):

1. ORDINANCE 10-2021

AN ORDINANCE OF THE CITY OF SAN ANTONIO, FLORIDA, PROVIDING FOR AMENDMENT OF SECTION 80-45 "CAPACITY FEE AMOUNT AND METER SIZING" TO INCREASE THE CAPACITY FEES; PROVIDING FOR INTENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

- a. Mayor Anderson opened the public hearing. No comments from the commission or public were received. The public hearing was closed.

MOTION: ADOPT ORDINANCE 10-2021

MADE BY: Commissioner D'Water

SECOND: Commissioner Bassinger

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Vogel	-	AYE
Commissioner D'Water	-	AYE
Mayor Anderson	-	AYE
Commissioner Schrader	-	ABSTAIN

2. The Public Supply Annual Report (PSAR) was completed, with the City's annual water loss reduced to 6.53%. Attorney Buhr advised that the City may qualify for a longer permit for SWFWMD due to consistently low water loss rates.
3. The Annual Drinking Water Quality Report was submitted to the health department and made available for public access. No harmful contaminants were found in the water samples.

4. A workshop to discuss the water system master plan with Daniel Magro was discussed, to be scheduled after a new City clerk was hired and the Public Works Director returned to work.
5. Quotes to repair the motor and pump at Well 3 were received. Repairing one component before the other was discussed, along with the potential need to solicit sealed bids for the overall repair.

6. CLERK'S REPORT (00:57:02): NONE

7. UNFINISHED BUSINESS (00:57:13):

- A. Maggie Dowling of Moshie Lane suggested the City find ways to help out surrounding unincorporated areas like the Piney Grove Baptist Church. The commission discussed restrictions on funding uses set by state and federal sources.

8. NEW BUSINESS (01:05:02):

- A. A property owner expressed interest in developing a lot for storage units, but would not be allowed to under the current City code. Revision of the zoning allowances would be discussed at the workshop about future growth, along with adherence to the architectural design standards previously adopted.

9. ADDITIONAL COMMISSIONER COMMENTS (01:16:31):

- A. A celebration recognizing City Clerk Rick Alley's retirement was anticipated for September.

10. ANNOUNCEMENTS (01:20:27): NONE

11. ADJOURNMENT: Meeting adjourned at 8:51 PM.

Respectfully submitted,

Marissa Morales, City Clerk