

COMMISSION MEETING MINUTES

MARCH 15th, 2022

7:30 P.M.

PRESENT:

Mayor: Mark Anderson
Mayor Pro Tempore: Elayne Bassinger
Commissioners: Maximilian D’Water
Sarah Schrader
John Vogel II

City Attorney: Gerald T. Buhr

City Clerk: Marissa Morales
Water Clerk: Will Plazewski
Public Works Director: Scott Morrow

MINUTES PREPARED BY: Julia Fresne

OPENING CEREMONIES: Mayor Anderson led the invocation and Pledge of Allegiance.

- 1. **CONSENT AGENDA:** Includes minutes for February 10th Special Meeting, February 15th Commission Meeting; General Fund and Water Fund disbursements for February 2022.

DISBURSEMENTS AND DEPOSITS:

<i>February 2022</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 56,877.82	\$ 112,392.63
Water Fund	\$ 22,627.78	\$ 31,329.09

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Vogel

SECOND: Commissioner Bassinger

ROLL CALL VOTE: Commissioner Vogel - AYE
Commissioner Bassinger - AYE
Commissioner D’Water - AYE
Commissioner Schrader - AYE
Mayor Anderson - AYE

2. PUBLIC COMMENT:

- A. Jared Leskody of Bellamy Brothers Boulevard, and Jack Mangen of Main Street, came to apologize for the graffiti on the mural at the racquetball court and agreed to perform community service with the city as reparation.

3. MAYOR’S REPORT:

- A. The May Commission Meeting would need to be rescheduled to an earlier date to fall within 30 days of Election Day on April 12th. The Commission agreed to hold the meeting on May 4th at 7:30 P.M.

1. RESOLUTION 01-2022

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SAN ANTONIO, FLORIDA, RESCHEDULING THE MAY 2022 REGULAR MEETING OF THE CITY COMMISSION.

MOTION: ADOPT RESOLUTION 01-2022

MADE BY: Commissioner Schrader

SECOND: Commissioner D'Water

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Bassinger	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

4. ATTORNEY'S REPORT: NONE

5. COMMISSIONER REPORTS

A. BUILDING AND ZONING – COMMISSIONER VOGEL:

1. Building permit activity for February was tallied at \$535,697.70 including a Single-Family Home on Vestavia Street.
2. The final plat for the Carmela subdivision was presented for approval. City Clerk Morales stated that the Engineering Consultant, Utility Engineering Consultant, and Planning Consultants had reviewed the plans after the 15-foot easement modification, with no further requirements or comments.

MOTION: ACCEPT THE FINAL PLAT FOR THE CARMELA SUBDIVISION

MADE BY: Commissioner Vogel

SECOND: Commissioner D'Water

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Bassinger	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

3. Commissioner Vogel presented a list of recommended additions to the city's zoning designations based on commissioner input. The commission discussed a few items to strike out from potential allowances. City Clerk Morales advised that the Planning Consultant had been notified of anticipated zoning changes and that the city would reach back out with the specifics to draft an ordinance.

MOTION: DIRECT CENTRAL FLORIDA REGIONAL PLANNING COUNCIL TO DRAFT AN ORDINANCE TO ADD THE PROPOSED USES TO THE ZONING CODE, STRIKING: ESTABLISHMENT PROVIDING DANCING AND ENTERTAINMENT, SEPTIC TANKS SALES AND INTALLATIONS, CONSTRICTION DEMOLITION DEBRIS DISPOSAL, YARD TRASH DISPOSAL, WASTEWATER TREATMENT FACILITIES, MINING RECLAMATION, AND TRAVEL TRAILER PARKS.

MADE BY: Commissioner Vogel

SECOND: Commissioner Schrader

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Bassinger	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE

B. PARKS AND RECREATION – COMMISSIONER BASSINGER:

1. Commissioner Bassinger advised that end-caps were installed on the bleachers at City Park. She also advised that the equipment was delivered for the ADA compliance bathroom modifications and would be installed in the coming weeks.
2. The trash can in the Rosewood dog park would be relocated to the entrance, and a dog waste station would be installed within the park. She also stated that a bench will be placed on the concrete pad in the park.
3. Mayor Anderson asked Public Works Director Morrow to check on the wooden benches at City Park and to look into bringing dirt to fill behind the basketball court.

C. STREETS – COMMISSIONER SCHRADER:

1. The City was waiting on a start date for the Pompanic paving project. City Clerk Morales said that Bill Housel, Engineering Consultant, recommended 4 to 6 months to complete the project, but to consider potential delays such as weather or supply shortages. City Attorney Buhr advised that the contractor should tell the city if any supply shortages are expected to delay the project at an early stage.

MOTION: ALLOW THE STREETS COMMISSIONER TO ACCEPT A START AND COMPLETION DATE FOR THE POMPANIC CONTRACT WITH SUPERIOR SITEWORKS

MADE BY: Commissioner Schrader

SECOND: Commissioner Bassinger

ROLL CALL VOTE:	Commissioner Vogel	-	AYE
	Commissioner Bassinger	-	AYE
	Commissioner D'Water	-	AYE
	Commissioner Schrader	-	AYE
	Mayor Anderson	-	AYE

2. Commissioner Schrader discussed purchasing an above-ground lockable hatch for the sump pump on Meadow Lane to help prolong the life of the equipment.

MOTION: ACCEPT THE \$1,405.52 QUOTE FROM ADEX METAL SPECIALTIES FOR THE HATCH FOR THE SUMP PUMP ON MEADOW LANE

MADE BY: Commissioner Schrader

SECOND: Commissioner D'Water

ROLL CALL VOTE:	Commissioner Vogel	-	AYE
	Commissioner Bassinger	-	AYE
	Commissioner D'Water	-	AYE
	Commissioner Schrader	-	AYE
	Mayor Anderson	-	AYE

D. WATERWORKS – COMMISSIONER D'WATER:

1. Commissioner D'Water advised that water customers received a noticed about radio nuclide testing. He stated that no members of staff or the commission were responsible for these tests, and U.S. Water, the city's operator, failed to do the testing last year as required by DEP. He noted that testing is now being done and there was no cause for public alarm as sending out the public notices was a requirement from DEP. Commissioner D'Water clarified that there are no fines to

- pay, and the water system was never compromised. He instructed staff to seek reimbursement from U.S. Water for the associated mailing costs and labor hours.
2. Commissioner D'Water advised that the city still had not heard back from Florida Rural Water regarding the water rate study.
 3. Public Works Director Morrow advised that Well #3 would be installed on March 21st.

6. CLERK'S REPORT:

- A. City Clerk Morales stated that the City advertised the Board of Adjustment vacancy and received one resume from resident Joseph Couture. The Commission discussed his background and experience.

MOTION: APPOINT JOSEPH COUTURE TO THE BOARD OF ADJUSTMENT

MADE BY: Commissioner Vogel

SECOND: Commissioner Schrader

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Bassinger	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

- B. City Clerk Morales noted that there were two sets of pedestrian crossing signs installed on College Avenue, Pennsylvania Avenue, and Curley Street. Staff recommended that all signs be double-sided with flashing lights for better visibility.

MOTION: ACCEPT THE QUOTE FROM TRANSPORTATION SOLUTIONS & LIGHTING FOR THE PURCHASE OF SIGNS AND LIGHTING IN THE AMOUNT OF \$4,278

MADE BY: Commissioner Schrader

SECOND: Commissioner D'Water

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Bassinger	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

- C. A quote for a larger ditch bucket for the mini excavator was presented. The proposed bucket did not contain teeth on the end and would be more suitable for ditch work and minimize risk of damaging underground utilities.
 1. Donna Pettis of Dade City asked what the use of the mini excavator was, and Public Works Director Morrow advised it was used for digging to do utility work and to clean up ditches throughout the city. Ms. Pettis asked about cleaning up 7th Avenue and Magnolia Street where she owns rental properties. Mayor Anderson advised that staff is working to clean up some of these streets already and continually working to maintain ditches.

MOTION: ACCEPT THE QUOTE FROM ATTACHMENTS WORLDWIDE TO PURCHASE FOR A DITCH BUCKET IN THE AMOUNT OF \$3,322.64

MADE BY: Commissioner Vogel

SECOND: Commissioner Bassinger

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Bassinger	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE

D. City Clerk Morales advised that Pasco County Tax Collector is now offering to set up ACH deposit instead of mailing checks to the city at no cost. Mayor Anderson stated that he approved this change.

7. UNFINISHED BUSINESS: NONE

8. NEW BUSINESS: NONE

9. ADDITIONAL COMMISSIONER COMMENTS: NONE

10. ANNOUNCEMENTS:

A. Mayor Anderson announced that a Blood Drive will be held on March 24th, 2022, and the Municipal Election will take place on April 12th.

11. ADJOURNMENT: Meeting adjourned at 8:17 PM.

Respectfully submitted,

Julia Fresne, Assistant to City Clerk