

BUDGET WORKSHOP MINUTES

AUGUST 12th, 2023

8:30 AM

PRESENT:

Mayor:	John T. Vogel II
Mayor Pro Tempore:	Mark B. Anderson
Commissioners:	Kevin Damic Sarah Schrader
City Clerk:	Marissa N. Morales
Public Works Director:	Scott Morrow
Water Clerk:	Will Plazewski

ABSENT:

Commissioner:	Alison Cagle
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MINUTES PREPARED BY: Marissa Morales

1. GENERAL FUND EXPENDITURES

- A. Consulting services for FY 23-24 were reviewed, including special advisory services from Central Florida Regional Planning Council for comprehensive plan amendments.
- B. Recommendation was made to increase the law enforcement budget to allow for scheduling of off-duty deputies to do additional patrols for traffic and speeding.
- C. A lawn service maintenance contract for mowing of park facilities was suggested, along with a separate contract for tree trimming and canopy maintenance. Potential park improvements included installation of a new dock, deck repairs at the depot, and mulching at the playground areas.
- D. Street projects discussed including widening of Oak Street, contingent on buildout of the Carmela subdivision. Surveying and engineering costs of future stormwater projects were considered.
- E. Purchase of a riding leaf blower and standing mower was requested for Public Works staff to utilize in street maintenance.
- F. Costs associated with an asset management and work order system would be split with the utility fund.
- G. Property and liability insurance premiums were anticipated to increase up to 25% due to coverage changes.
- H. A 6% raise increase was reviewed, including affected expenses in employer taxes, retirement contributions. 37% of employee wages and benefits were anticipated to be paid by the utility fund.

2. GENERAL FUND REVENUE

- A. The previous year's millage rate of 4.0200 and current year's rolled back rate of 3.6408 were reviewed. The commission reviewed the ad valorem revenue generated by a 3.9000 millage rate, totaling \$431,262.
- B. No additional funding from the American Rescue Plan Act would be received.
- C. Revenue from franchise fees and state/county revenue sharing were not expected to change significantly in the upcoming fiscal year.

3. **WATER FUND**

- A. Revenue based on the newly adopted water rates were reviewed and estimated at \$672,000.
- B. Implementation of a new utility billing software was discussed, including asset mapping and management.
- C. Capital projects were anticipated to include rehab of the pump at Well #6.

4. **ADJOURNMENT:** Workshop adjourned at 11:40 AM.

Respectfully submitted,

Marissa N. Morales, City Clerk