

COMMISSION MEETING MINUTES
SEPTEMBER 21ST, 2021
7:30 P.M.

PRESENT:

Mayor: Mark Anderson
Mayor Pro Tempore: Elayne Bassinger
Commissioners: Maximilian D'Water
Sarah Schrader
John Vogel II

City Attorney: Gerald T. Buhr

City Clerk: Rick Alley
Marissa Morales

Water Clerk: Will Plazewski

MINUTES PREPARED BY: Marissa Morales

OPENING CEREMONIES: Mayor Anderson led the invocation and Pledge of Allegiance.

1. **CONSENT AGENDA:** Includes minutes for the August 23rd Special Meeting, August 14th and 25th Budget Workshops, and August 17th Commission Meeting; General Fund and Water Fund disbursements for August 2021.

DISBURSEMENTS AND DEPOSITS:

<i>August 2021</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 69,876.27	\$ 78,605.67
Water Fund	\$ 38,662.94	\$ 30,811.16

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Bassinger

SECOND: Commissioner D'Water

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Vogel	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

2. PUBLIC COMMENT:

- A. Donna Pettis of Dade City commented on traffic issues on Oak Street due to an estate sale and baseball event at the San Antonio Athletic Complex, and suggested installing no parking signs along Oak Street. She also commented on drainage issues near Magnolia Street and Curley Street.
- B. Janice Davis of Palm Street discussed speeders on her road and the lack of deputy presence in the area. Water collecting in yards was also a topic of concern in the

neighborhood, along with the drainage ditch maintenance on Palm Street and State Road 52.

- C. Don Kandalec of Dunne Road commented on the flooding issues along Curley Street, and the increased use of Pompanic Street as a diversion for State Road 52 and Curley Street.
- D. Connie Wilkerson of 4th Avenue asked if the City or property owner would be responsible for repairing a damaged culvert near her driveway.

3. MAYOR'S REPORT

- A. The agreement with the Pasco County Sheriff's Office was amended to match the rates being charged to St. Leo for deputy services.

MOTION: ACCEPT 2021-2022 SHERIFF'S AGREEMENT

MADE BY: Commissioner Vogel

SECOND: Commissioner Schrader

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Vogel	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

- B. A PTO payout for City Clerk Rick Alley would be made on September 30th. Water Clerk Will Plazewski requested an additional payout of 95 PTO hours due to extenuating circumstances that prohibited him from using the hours as planned during the year.

MOTION: APPROVE ADDITIONAL PTO PAYOUT OF 95 HOURS

MADE BY: Commissioner Bassinger

SECOND: Commissioner Schrader

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Vogel	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

- C. Public Works Director Scott Morrow was anticipated to be out on medical leave for a minimum of two more weeks. Public Works Technician Jerry Ennis was also out on medical leave. A temporary worker from CDS Resources was currently working with the City.

- 1. Attorney Buhr suggested contacting Pasco County or nearby municipalities for additional staffing assistance. The commission discussed the current tasks the temporary worker was assigned, including park and street mowing.

MOTION: CONTINUE USE OF TEMP WORKER UNTIL OCTOBER MEETING

MADE BY: Commissioner Schrader

SECOND: Commissioner D'Water

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Vogel	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

- D. Interviews for the Assistant to City Clerk position would be held on September 24th. Employee reviews would also be conducted that day, with Mayor Anderson to allocate pay increases based on performance.

E. RESOLUTION 11-2021

A RESOLUTION OF THE CITY COMMISSION OF CITY OF SAN ANTONIO FLORIDA APPROVING THE CITY CLERK'S RECOMMENDATION AND REQUEST TO AMEND THE FY 2020-2021 BUDGET; PROVIDING AN EFFECTIVE DATE.

MOTION: ADOPT RESOLUTION 11-2021

MADE BY: Commissioner D'Water

SECOND: Commissioner Schrader

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Commissioner Vogel	-	AYE
Mayor Anderson	-	AYE

4. ATTORNEY'S REPORT:

A. ORDINANCE 11-2021

AN ORDINANCE OF THE CITY OF SAN ANTONIO, FLORIDA, AMENDING THE SAN ANTONIO COMPREHENSIVE PLAN, ADDING A PROPERTY RIGHTS ELEMENT TO ENSURE THAT PRIVATE PROPERTY RIGHTS ARE CONSIDERED IN LOCAL DECISION MAKING CONSISTENT WITH FLORIDA STATUTES 163.3177(6); PROVIDING FOR TRANSMISSION TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR REVIEW AND COMPLIANCE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Anderson opened the public hearing. No public or commissioner comments were made. The public hearing was closed.

MOTION: ADOPT ORDINANCE 11-2021

MADE BY: Commissioner Vogel

SECOND: Commissioner D'Water

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Commissioner Vogel	-	AYE
Mayor Anderson	-	AYE

5. COMMISSIONER REPORTS

A. BUILDING AND ZONING – COMMISSIONER VOGEL:

1. Building permit activity for July was tallied at \$1,312,190.33 including 3 single family homes.
2. **ORDINANCE 09-2021**

AN ORDINANCE OF THE CITY OF SAN ANTONIO, FLORIDA AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN OF THE CITY OF SAN ANTONIO; CHANGING THE LAND USE DESIGNATION OF PARCEL 02-25-20-0000-00100-0010 APPROXIMATELY TWELVE ACRES, FROM AGRICULTURAL TO LOW DENSITY RESIDENTIAL; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Anderson opened the public hearing.

- a. City Planner Phil Waldron presented a staff report on the land use change, with recommendation for approval.

Mayor Anderson closed the public hearing.

MOTION: ADOPT ORDINANCE 09-2021

MADE BY: Commissioner Vogel

SECOND: Commissioner D'Water

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Commissioner Vogel	-	AYE
Mayor Anderson	-	AYE

B. PARKS AND RECREATION – COMMISSIONER BASSINGER:

1. The bench and fountain for the Rosewood dog park, along with a new swing set at the lake park, were purchased for \$7,200.
2. A proclamation recognizing October 2nd as Arbor Day in the City was read.

MOTION: APPROVE THE ARBOR DAY PROCLAMATION

MADE BY: Commissioner Bassinger

SECOND: Commissioner Vogel

VOTE: Motion passed unanimously.

C. STREETS – COMMISSIONER SCHRADER:

1. City Engineer Bill Housel was reviewing the Pompano Street Bid Packet for compliance with the ARPA requirements and Pasco County's recommendations.
2. Woodridge HOA approached Commissioner Schrader about installing "No Thru Traffic" signs at the entrances to the community. Signage on the road may be restricted by DOT due to it not being a private road.
3. Parking in the area of the ballfield was discussed. A recommendation was made to install posts and chains on top of the drainage structure to avoid future damage from vehicles parking on it.

D. WATERWORKS – COMMISSIONER D'WATER:

1. Due to increased expenditures from the water fund, including development of a utility master plan and the Curley Street Water Line loan, having Florida Rural Water Association (FRWA) conduct a new rate study was recommended.

MOTION: COMMISSION FRWA TO CONDUCT RATE STUDY

MADE BY: Commissioner D'Water

SECOND: Commissioner Schrader

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Vogel	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

2. Donna Pettis asked about residents being allowed to sink wells for irrigation. Attorney Buhr advised of potential issues for competition with the City's wells and the need for backflow preventers to be installed.
3. Don Kandalec asked about existing agricultural wells being used. Once a property was developed for anything other than agricultural use, the wells are required to be capped.

6. CLERK'S REPORT:

- A. A replacement computer in the City Clerk's office was needed. A recommendation was made to purchase a laptop.

MOTION: APPROVE UP TO \$1,500 FOR A NEW COMPUTER

MADE BY: Commissioner Schrader

SECOND: Commissioner D'Water

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Vogel	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

- B. Purchase of an additional phone line for one of the Public Works Technicians was requested.

MOTION: APPROVE ADDITIONAL PHONE LINE

MADE BY: Commissioner Bassinger

SECOND: Commissioner Vogel

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Vogel	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

- C. Waste Connections informed the City of a proposed 5.4% CPI adjustment, effective November 1st. A letter sent to Waste Connections and the City by the residents of San Angela Drive was discussed regarding continued service issues with recycling and trash pick-up. The commission discussed reporting of missed pick-ups to City Hall.
 1. Fabian Santiago, East Pasco Site Manager, confirmed that complains about recycling pick-up had been received, and that two trucks were servicing the San Antonio area.
 2. The commission requested that Waste Connections consider not implementing the CPI adjustment due to service issues since the new contract was signed.
 3. Ian Boyle, Government Affairs Manager, advised that dispatch would send confirmation to City staff that San Angela Drive was serviced for trash and recycling.
- D. City Clerk Rick Alley commented on his 10 years of employment with the City. An event recognizing his retirement would be held on September 26th.

7. UNFINISHED BUSINESS: NONE

8. NEW BUSINESS: NONE

9. ADDITIONAL COMMISSIONER COMMENTS: NONE

10. ANNOUNCEMENTS:

- A. Gardening 365 held by the Pasco County Master Gardeners would be held in City Park on October 2nd.

11. ADJOURNMENT: Meeting adjourned at 9:07 PM.

Respectfully submitted,

Marissa Morales, City Clerk