

COMMISSION MEETING MINUTES
JANUARY 18th, 2022
7:30 P.M.

PRESENT:

Mayor: Mark Anderson
Commissioners: Elayne Bassinger
Sarah Schrader

City Clerk: Marissa Morales
Asst. to City Clerk: Julia Fresne
Water Clerk: Will Plazewski
Public Works Director: Scott Morrow

ZOOM:

Commissioners: Maximilian D'Water
John Vogel II

City Attorney: Gerald T. Buhr

MINUTES PREPARED BY: Julia Fresne

OPENING CEREMONIES: Mayor Anderson led the invocation and Pledge of Allegiance.

1. **CONSENT AGENDA:** Includes minutes for December 21st Commission Meeting; General Fund and Water Fund disbursements for December 2021.

DISBURSEMENTS AND DEPOSITS:

| <i>December 2021</i> | <u>Disbursements</u> | <u>Deposits</u> |
|-----------------------------|----------------------|-----------------|
| General Fund | \$ 64,698.29 | \$ 269,834.45 |
| Water Fund | \$ 28,899.89 | \$ 28,853.89 |

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Schrader

SECOND: Commissioner Bassinger

ROLL CALL VOTE:

| | | |
|------------------------|---|-----|
| Commissioner Bassinger | - | AYE |
| Commissioner Schrader | - | AYE |
| Commissioner D'Water | - | AYE |
| Commissioner Vogel | - | AYE |
| Mayor Anderson | - | AYE |

2. **PUBLIC COMMENT: NONE**

3. **MAYOR'S REPORT:**

A. Mayor Anderson stated that Homes for Our Troops was building a wheel-chair accessible home on Michigan Avenue for Michael Monthervil, a wounded Army Specialist who was wounded while deployed to Afghanistan. Mayor Anderson represented the City of San

Antonio and spoke at a groundbreaking ceremony held at Saint Leo University hosted by Homes for Our Troops.

4. **ATTORNEY’S REPORT: NONE**

5. **COMMISSIONER REPORTS**

A. **BUILDING AND ZONING – COMMISSIONER VOGEL:**

1. Building permit activity for December was tallied at \$548,318 including one Single Family Home in Summerfield.
2. **ORDINANCE 13-2021 (SECOND READING)**

AN ORDINANCE OF THE CITY OF SAN ANTONIO, FLORIDA AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN OF THE CITY OF SAN ANTONIO; CHANGING THE LAND USE DESIGNATION OF PARCEL 02-25-20-0000-00100-0010 APPROXIMATELY TWELVE ACRES, FROM AGRICULTURAL TO LOW DENSITY RESIDENTIAL; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: APPROVE ORDINANCE 13-2021

MADE BY: Commissioner Schrader

SECOND: Commissioner Bassinger

| | | | |
|------------------------|------------------------|---|-----|
| ROLL CALL VOTE: | Commissioner Bassinger | - | AYE |
| | Commissioner Schrader | - | AYE |
| | Commissioner D’Water | - | AYE |
| | Commissioner Vogel | - | AYE |
| | Mayor Anderson | - | AYE |

3. **ORDINANCE 01-2022 (FIRST READING)**

AN ORDINANCE AMENDING THE DISTRICT BOUNDARIES OF THE ZONING MAP OF SAN ANTONIO, FLORIDA, AS ENACTED BY CHAPTER 82, SAN ANTONIO CODE, SO AS TO CHANGE THE ZONING CLASSIFICATION OF A PARCEL OF LAND LOCATED SOUTH OF DUNNE ROAD AND EAST OF CURLEY STREET FROM SAN ANTONIO A (AGRICULTURE ZONING DISTRICT) TO SAN ANTONIO R-2 (RESIDENTIAL DWELLING DISTRICT).

Commissioner Vogel advised that Planning Consultant Phil Waldron provided a staff report which recommended approval of this re-zoning.

MOTION: APPROVE ORDINANCE 01-2022

MADE BY: Commissioner Bassinger

SECOND: Commissioner Schrader

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|------------------------|------------------------|---|-----|
| ROLL CALL VOTE: | Commissioner Bassinger | - | AYE |
| | Commissioner Schrader | - | AYE |
| | Commissioner D’Water | - | AYE |
| | Commissioner Vogel | - | AYE |
| | Mayor Anderson | - | AYE |

4. Commissioner Vogel advised that staff had put together a zoning designation comparison sheet including the City of San Antonio, Town of Saint Leo, and Pasco County. Commissioner Vogel proposed to schedule a special meeting to discuss

making changes to the zoning code. The Commission agreed to hold a Special Meeting on February 9th at 6:00 PM.

5. Chief Justin Frum, Fire Marshal of Pasco County Fire Rescue, and Chief Boyette, Deputy Fire Marshal, discussed collaboration between Pasco County and City of San Antonio for fire safety plan reviews and enforcement of fire codes. Chief Frum proposed adding a memorandum of understanding granting the Fire Marshal as the fire authority within San Antonio to the existing interlocal agreement with Dade City, or a new interlocal agreement with Pasco County to handle commercial permitting process. Attorney Buhr advised the city may need to enter a new interlocal agreement or amend an existing agreement to give Pasco County this authority and look to amend the current code enforcement ordinance as well.
6. Mayor Anderson inquired about the speed tables process and Chief Frum advised the plans submitted by the city would be reviewed by his office.

B. PARKS AND RECREATION – COMMISSIONER BASSINGER:

1. Commissioner Bassinger advised that new toilets had been installed at Lake Park. She also noted that the septic system needed to be pumped out. Saint Leo University expressed interest in collaborating with the city on security enhancements at the park.

C. STREETS – COMMISSIONER SCHRADER:

1. Commissioner Schrader opened Pompanic bids from Ajax Paving (\$1,441,00.00) and Superior Siteworks (\$831,748.90). Engineering Consultant Bill Housel would review the bids prior to discussion at the February 9th meeting.

D. WATERWORKS – COMMISSIONER D’WATER:

1. Utility Engineering Consultant Daniel Magro discussed the Well #3 bids opened at the previous meeting, recommending the City award the contract to Southeast Pump Specialists.

MOTION: AWARD THE BID TO REPAIR WELL #3 TO SOUTHEAST PUMP SPECIALISTS FOR \$32,933

MADE BY: Commissioner D’Water

SECOND: Commissioner Schrader

| | | | |
|------------------------|------------------------|---|-----|
| ROLL CALL VOTE: | Commissioner Bassinger | - | AYE |
| | Commissioner Schrader | - | AYE |
| | Commissioner D’Water | - | AYE |
| | Commissioner Vogel | - | AYE |
| | Mayor Anderson | - | AYE |

6. CLERK’S REPORT:

- A. City Clerk Morales presented the Henson & Murtha engagement letter to continue monthly accounting services.

MOTION: TO APPROVE THE HENSON & MURTHA MONTHLY SERVICES ENGAGEMENT PROPOSAL.

MADE BY: Commissioner Schrader

SECOND: Commissioner Bassinger

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|------------------------|------------------------|---|-----|
| ROLL CALL VOTE: | Commissioner Bassinger | - | AYE |
| | Commissioner Vogel | - | AYE |
| | Commissioner D’Water | - | AYE |
| | Commissioner Schrader | - | AYE |

Mayor Anderson - AYE

- B. City Clerk Morales advised that Pastor Huron is selling his concrete business, Huron Concrete. Mr. Huron had offered to sell the City a dump trailer, for \$7,000.

MOTION: TO APPROVE THE PURCHASE OF A TRAILER FROM MR. HURON FOR UP TO \$7,000.

MADE BY: Commissioner Schrader

SECOND: Commissioner Bassinger

ROLL CALL VOTE:

| | | |
|------------------------|---|-----|
| Commissioner Bassinger | - | AYE |
| Commissioner Schrader | - | AYE |
| Commissioner D'Water | - | AYE |
| Commissioner Vogel | - | AYE |
| Mayor Anderson | - | AYE |

- C. City Clerk Morales reminded the public that Candidates Qualifying will be starting at 12 PM on February 8th and ending at 12 PM on February 15th with three seats open. Commissioner Bassinger advised that she does not plan to run again.

7. UNFINISHED BUSINESS: NONE

8. NEW BUSINESS:

- A. Daniel Magro commented on the expenses associated with soliciting sealed bids for projects such as the Well #3 Pump Replacement and the delays generated in resolving the issue by the bid process. Mr. Magro recommended increasing the purchasing threshold of \$25,000 to better accommodate increasing material and labor costs. Attorney Buhr advised that this limit could be increased and recommended that staff research other city's spending thresholds.

9. ADDITIONAL COMMISSIONER COMMENTS: NONE

10. ANNOUNCEMENTS:

- A. A Blood Drive would be held on January 27th, 2022, from 11:00 AM to 1:30 PM.
B. The MAP meeting would take place at the Parish Center on February 3rd, 2022, at 6:30 PM with catering by On Q Smokehouse Grill.

11. ADJOURNMENT: Meeting adjourned at 8:33 PM.

Respectfully submitted,

Julia Fresne, Assistant to City Clerk