

**COMMISSION MEETING MINUTES**  
**SEPTEMBER 20<sup>th</sup>, 2023**  
**7:30 P.M.**

**PRESENT:**

**Mayor:** John Vogel II  
**Mayor Pro Tempore:** Mark B. Anderson  
**Commissioners:** Alison Cagle  
Kevin Damic  
Sarah Schrader

**City Attorney:** Gerald T. Buhr

**Water Clerk:** Will Plazewski  
**Public Works Director:** Scott Morrow  
**City Clerk** Marissa Morales  
**Asst. to City Clerk:** Julia Fresne

**MINUTES PREPARED BY:** Julia Fresne

**OPENING CEREMONIES:** Commissioner Anderson led the Pledge of Allegiance.

1. **CONSENT AGENDA:** Includes minutes for the August 15<sup>th</sup> Commission Meeting, and the August 12<sup>th</sup> and August 24<sup>th</sup> Budget Workshops; General Fund and Water Fund disbursements for August 2023.

**DISBURSEMENTS AND DEPOSITS:**

<b><i>August 2023</i></b>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 77,302.59	\$ 91,606.91
Water Fund	\$ 16,441.88	\$ 57,482.43

**MOTION: ACCEPT THE CONSENT AGENDA**

**MADE BY:** Commissioner Anderson

**SECOND:** Commissioner Cagle

**ROLL CALL VOTE:**

Commissioner Anderson	-	AYE
Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

**2. PUBLIC COMMENT:**

- A. Mike Novak of Michigan Avenue stated opposition to the Orange Belt Trail proposed route coming through his street and asked for the city's official position. The commission agreed to oppose this proposed route and discussed sending a letter to the Pasco County Board of Commissioners. Attorney Buhr recommended a cover letter with a petition and suggested a workshop to gather signatures.

**MOTION: TO DRAFT LETTER TO PASCO BOCC**

**MADE BY:** Commissioner Anderson

**SECOND:** Commissioner Schrader

**ROLL CALL VOTE:**

Commissioner Anderson	-	AYE
Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

1. An Orange Belt Workshop was scheduled for September 27<sup>th</sup> at 6:30 PM.

**3. ADDITIONAL COMMISSIONER COMMENTS:**

A. Mayor Vogel honored Commissioner Anderson for his service to the city. Commissioner Anderson gave thanks to commissioners, staff, and his family. Joseph Anderson thanked Commissioner Anderson for his service.

**4. MAYOR'S REPORT:**

**A. MOTION: TO ACCEPT THE CONTRACT WITH PASCO COUNTY SHERIFF'S OFFICE FOR \$135,807**

**MADE BY:** Commissioner Schrader

**SECOND:** Commissioner Damic

**ROLL CALL VOTE:**

Commissioner Anderson	-	AYE
Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

**B. MOTION: TO ENTER INTO PLANNING ADVISORY SERVICES WITH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL IN THE AMOUNT OF \$25,000**

**MADE BY:** Commissioner Anderson

**SECOND:** Commissioner Cagle

**ROLL CALL VOTE:**

Commissioner Anderson	-	AYE
Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

**C. MOTION: TO APPROVE THE PROPOSAL TO UPDATE THE COMPREHENSIVE PLAN FOR \$50,000**

**MADE BY:** Commissioner Anderson

**SECOND:** Commissioner Schrader

**ROLL CALL VOTE:**

Commissioner Anderson	-	AYE
Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

**D. RESOLUTION 08-2023**

**A RESOLUTION OF THE CITY COMMISSION OF CITY OF SAN ANTONIO FLORIDA APPROVING THE CITY CLERK'S RECOMMENDATION AND REQUEST TO AMEND THE FY 2022-2023 BUDGET; PROVIDING AN EFFECTIVE DATE.**

**MOTION: TO ADOPT RESOLUTION 08-2023**

**MADE BY:** Commissioner Schrader

**SECOND:** Commissioner Anderson

**ROLL CALL VOTE:**

Commissioner Anderson	-	AYE
Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

E. The Commission agreed to open the vacancy application window from September 21<sup>st</sup> to October 9<sup>th</sup>.

1. A Special Meeting was scheduled for October 14<sup>th</sup> at 8:30 AM to conduct interviews and review applicants.

**5. ATTORNEY'S REPORT:**

- A. There is a new requirement to provide a business impact estimate with certain ordinances going into effect October 1<sup>st</sup>. Attorney Buhr drafted an ordinance and worksheet template based on the Florida League of Cities model. He recommends that the city provide such estimates for every ordinance going forward.

**6. COMMISSIONER REPORTS**

**A. BUILDING AND ZONING – COMMISSIONER ANDERSON:**

1. Building permit activity for August was tallied at \$1,837,712.75.
2. The Carmela subdivision builder is not complying with the agreement to have dump trucks avoid Oak Street. The commission discussed options for further regulating this issue.

**MOTION: TO REDUCE THE SPEED LIMIT FROM RAILROAD AVENUE ON OAK STREET CROSSING OVER PASCO ROAD ONTO ANTONIO WAY TO 15 MPH AND APPROVE THE PURCHASE OF STREET SIGNS FOR UP TO \$2,000**

**MADE BY:** Commissioner Schrader

**SECOND:** Commissioner Cagle

**ROLL CALL VOTE:**

Commissioner Anderson	-	AYE
Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

3. Commissioner Anderson would not sign for approval the building permit request for irrigation from Weekley Homes. Attorney Buhr warned of litigation possibility associated with holding up a project.

**A. PARKS AND RECREATION – COMMISSIONER CAGLE:**

1. Commissioner Cagle brought forth the continued traffic issues on Antonio Way despite the road closure. Commissioner Anderson suggested hiring an extra duty officer to monitor the speed. The commission agreed that lowering the speed limit may help correct this.

**B. STREETS – COMMISSIONER SCHRADER:**

1. **MOTION: TO ACCEPT CAM UNLIMITED PROPOSAL TO TRIM WEST SIDE OF OAK STREET FOR \$4,000**

**MADE BY:** Commissioner Schrader

**SECOND:** Commissioner Anderson

**ROLL CALL VOTE:** Commissioner Anderson - AYE  
Commissioner Cagle - AYE  
Commissioner Damic - AYE  
Commissioner Schrader - AYE  
Mayor Vogel - AYE

**2. MOTION: TO ACCEPT BLUE LINE TREE CO PROPOSAL TO TRIM TREE ON MICHIGAN AVENUE FOR \$1,200**

**MADE BY:** Commissioner Schrader

**SECOND:** Commissioner Anderson

**ROLL CALL VOTE:** Commissioner Anderson - AYE  
Commissioner Cagle - AYE  
Commissioner Damic - AYE  
Commissioner Schrader - AYE  
Mayor Vogel - AYE

**C. WATERWORKS – COMMISSIONER DAMIC: NONE**

**6. CLERK’S REPORT:**

- A. A quote was presented to upgrade internet services at City Hall including adding VoIP service which was previously contracted with another company.

**MOTION: TO ACCEPT SPECTRUM BUSINESS SERVICES QUOTE FOR \$500 MONTHLY**

**MADE BY:** Commissioner Anderson

**SECOND:** Commissioner Cagle

**ROLL CALL VOTE:** Commissioner Anderson - AYE  
Commissioner Cagle - AYE  
Commissioner Damic - AYE  
Commissioner Schrader - AYE  
Mayor Vogel - AYE

**7. UNFINISHED BUSINESS: NONE**

**8. NEW BUSINESS: NONE**

**9. ANNOUNCEMENTS:**

- a. A community Shred Day would take place at the San Antonio Citizens Federal Credit Union in Dade City on September 30<sup>th</sup>.

**10. ADJOURNMENT:** Meeting adjourned at 8:45 PM.

Respectfully submitted,

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Julia Fresne, Assistant to City Clerk