

COMMISSION MEETING MINUTES

JUNE 15TH, 2021

7:30 P.M.

PRESENT:

Mayor: Mark Anderson
Mayor Pro Tempore: Elayne Bassinger
Commissioners: Maximilian D'Water
John Vogel II

City Attorney: Gerald T. Buhr

City Clerk: Rick Alley
Water Clerk: Will Plazewski
Assistant to City Clerk: Marissa Morales

ABSENT:

Commissioner: Sarah Schrader

MINUTES PREPARED BY: Marissa Morales

OPENING CEREMONIES: Mayor Anderson led the invocation and Pledge of Allegiance.

1. **CONSENT AGENDA (00:01:39):** Includes minutes for April 29th Workshop and May 12th Commission Meeting; General Fund and Water Fund disbursements for May 2021.

DISBURSEMENTS AND DEPOSITS:

<i>May 2021</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 55,595.51	\$ 95,472.44
Water Fund	\$ 87,251.61	\$ 30,709.82

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Vogel

SECOND: Commissioner Bassinger

ROLL CALL VOTE: Commissioner Vogel - AYE
Commissioner Bassinger - AYE
Commissioner D'Water - AYE
Mayor Anderson - AYE
Commissioner Schrader - ABSENT

2. **PUBLIC COMMENT (00:02:30): NONE**

3. **MAYOR'S REPORT (00:02:57)**

A. No further COVID-19 updates would be made due to the repeal of the City Hall mask mandate and increase vaccination rate in Pasco County.

- B. **ORDINANCE 06-2021 (SECOND READING)**

AN ORDINANCE OF THE CITY OF SAN ANTONIO, FLORIDA PROVIDING FOR TERMINATING ORDINANCE 06-2020 REQUIRING FACE COVERINGS IN CITY HALL; PROVIDING FOR SEVERABILITY, CONFLICTS, AND PROVIDING AN EFFECTIVE DATE.

MOTION: ADOPT ORDINANCE 06-2021

MADE BY: Commissioner Bassinger

SECOND: Commissioner Vogel

1. Mayor Anderson opened the public hearing. No comments were received from the public or commission. The public hearing was closed.

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner D'Water	-	AYE
Commissioner Vogel	-	AYE
Mayor Anderson	-	AYE
Commissioner Schrader	-	ABSENT

- D. The Public Works Director position was offered to Scott Morrow, who would begin working on July 6th. Mr. Morrow had previous experience working at a water treatment plant and as a chief maintenance engineer, and would prepare to earn his class C water certification.
- E. The commission discussed advertising the City Clerk position for applicants, or the possibility of offering the position to an internal candidate.
 1. Commissioner Bassinger discussed difficulties with finding qualified candidates who would accept the salary offered during previous searches for City Clerk. Commissioner Vogel felt advertising would show due diligence in filling the position.
 2. Commissioners would have access to all applications received during the advertisement period. The commission discussed the possibility of having overlapping periods of the clerk position and the possible need to backfill another position.
- F. No service issues were reported since Waste Connections was issued a letter of violation. The company was still within the window of time to comply with the violations detailed in the letter.

4. ATTORNEY'S REPORT (00:18:07):

A. ORDINANCE 08-2021

AN ORDINANCE OF THE CITY OF SAN ANTONIO, FLORIDA, PROVIDING FOR UNIFORMITY IN VARIANCE REQUESTS BEING HEARD BY THE CITY BOARD OF ADJUSTMENT; PROVIDING FOR AMENDMENT OF CHAPTER 70, ARTICLE 1, DIVISION 7; PROVIDING FOR AMENDMENT OF CHAPTER 74, ARTICLE II, DIVISION 3 AND PROVIDING FOR AMENDMENT OF CHAPTER 82, SECTION 82-13 OF THE CITY CODE, ALL BEING AMENDED TO CHANGE VARIANCE CASES BEING HEARD BY THE CITY COMMISSION TO THE BOARD OF ADJUSTMENT; PROVIDING FOR THE CITY COMMISSION TO HEAR VARIANCE CASES IF THE CITY IS UNABLE TO SCHEDULE A BOARD OF ADJUSTMENT CASE IN A REASONABLE TIME PERIOD; PROVIDING FOR A UNIFORM VARIANCE FEE; PROVIDING FOR SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE.

MOTION: ACCEPT 1ST READING OF ORDINANCE 08-2021

MADE BY: Commissioner Bassinger

SECOND: Commissioner Vogel

ROLL CALL VOTE: Commissioner Bassinger - AYE
 Commissioner Vogel - AYE
 Commissioner D'Water - AYE
 Mayor Anderson - AYE
 Commissioner Schrader - ABSENT

B. If passed, Senate Bill 60 would no longer allow code enforcement officers to investigate anonymous complains. All reports would be required to have a name and address submitted.

5. COMMISSIONER REPORTS

A. BUILDING AND ZONING – COMMISSIONER VOGEL (00:31:17):

1. Building permit activity for January was tallied at \$1,090,197.00 including three single family residences.
2. **ORDINANCE 07-2021**

AN ORDINANCE PROVIDING FOR ANNEXATION OF PROPERTY KNOWN AS THE KEITH J. POKORNY PROPERTY, COUNTY PARCEL NUMBER 35-24-20-0000-00700-0010, PURSUANT TO A PETITION FOR VOLUNTARY ANNEXATION INTO THE CITY OF SAN ANTONIO, PASCO, COUNTY, FLORIDA; PROVIDING INTENT, SHORT TITLE AND FINDINGS PURSUANT TO STATUTE; AND PROVIDING AN EFFECTIVE DATE.

- a. City Clerk Rick Alley read the staff report provided by Phil Waldron, with recommendation for approval of the annexation.
- b. Attorney Buhr recommended that dry lines be installed for when water service is extended to the area. Grants may be available to help extend the water mains to the northern part of the City.
- c. Commissioner Bassinger asked if the City's water system had the capacity to service the property if it was developed. For fire protection, the city was over capacity, but was under for potable water. Capacity fees could not be collected from any lots developed on the property until water service was connected.

MOTION: ACCEPT 1ST READING OF ORDINANCE 07-2021

MADE BY: Commissioner Bassinger

SECOND: Commissioner D'Water

- a. Commissioner Vogel suggested the planning commission meet to discuss the possibility of future annexations and to project directions in which the City can grow.

ROLL CALL VOTE: Commissioner Bassinger - AYE
 Commissioner Vogel - AYE
 Commissioner D'Water - AYE
 Mayor Anderson - AYE
 Commissioner Schrader - ABSENT

B. PARKS AND RECREATION – COMMISSIONER BASSINGER (00:51:17):

1. The irrigation system in the park was repaired and inspected for \$225.
2. An estimate on when the park signs would be ready was pending. Shipping for the signs would be \$500 per sign if a member of staff was unable to pick them up.

3. Gardening365 was in the process of applying for their special event permit. The event would be held on October 2nd, with set up taking place on October 1st after school was dismissed.

C. STREETS – CITY CLERK RICK ALLEY (00:54:28):

1. The RFP for Pompano Street was advertised. Bids would be collected until noon on Friday, July 9th.
2. Pasco County was contacted to perform maintenance on the drainage ditches along Curley Street.

D. WATERWORKS – COMMISSIONER D’WATER (00:55:17):

1. A leak on State Road 52 near Stonehenge Apartments was unable to be isolated. A temporary line stop or valve insertion would need to be performed to repair the leak. Two valves were recommended to be installed to allow for future isolation of the line.

MOTION: APPROVE UP TO \$17,000 TO INSTALL AN 8IN AND 6IN VALVE

MADE BY: Commissioner D’Water

SECOND: Commissioner Vogel

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Vogel	-	AYE
Commissioner D’Water	-	AYE
Mayor Anderson	-	AYE
Commissioner Schrader	-	ABSENT

2. An air leak in the hydrostatic tank would be inspected by US Water on June 16th. Attorney Buhr recommended contacting Tampa Tank for the maintenance. The interconnect with St. Leo could be activated if the tank was taken offline.

MOTION: APPROVE UP TO \$5,000 FOR HYDROSTATIC TANK REPAIR

MADE BY: Commissioner Bassinger

SECOND: Commissioner D’Water

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Vogel	-	AYE
Commissioner D’Water	-	AYE
Mayor Anderson	-	AYE
Commissioner Schrader	-	ABSENT

6. CLERK’S REPORT (01:11:08):

- A. A brush mower with a lawn mower attachment was requested by Public Works to mow in areas inaccessible by the ZTR.

MOTION: APPROVE THE MOWER AND ATTACHMENT PURCHASE

MADE BY: Commissioner Vogel

SECOND: Commissioner D’Water

ROLL CALL VOTE:

Commissioner Bassinger	-	AYE
Commissioner Vogel	-	AYE
Commissioner D’Water	-	AYE
Mayor Anderson	-	AYE
Commissioner Schrader	-	ABSENT

- B. The copier lease with RICOH would need to be renewed. The monthly lease on the printer would be \$141, with the maintenance and parts agreement at \$35 monthly.

1. Commissioner Bassinger asked staff to research the cost of buying a printer instead of leasing and adding a monthly maintenance agreement.
- C. The tentative millage rate would be voted on at the July meeting. Estimated property values were at \$81,325,429, a 10% increase from the previous year.

7. UNFINISHED BUSINESS (01:23:45): NONE

8. NEW BUSINESS (01:23:51):

- A. Water Clerk Will Plazewski encouraged the commission to revisit the capacity fee study from Florida Rural Water Association and consider amending the fee schedule.
- B. Commissioner Vogel discussed issues with speeding on Palm Street and the possibility of installing speed humps or other solutions.
- C. The golf cart signs were near completion of being installed.

9. ADDITIONAL COMMISSIONER COMMENTS (01:28:00):

- A. Commissioner Bassinger asked if the new Public Works truck had been purchased. The new vehicle had been received.

10. ANNOUNCEMENTS (01:28:42): NONE

11. ADJOURNMENT: Meeting adjourned at 8:59 PM.

Respectfully submitted,

Marissa Morales, Assistant to the City Clerk