

COMMISSION MEETING MINUTES
DECEMBER 19th, 2023
6:30 P.M.

PRESENT:

Mayor: John Vogel II
Commissioners: Caitlin Bolender
Alison Cagle
Kevin Damic
Randy Huckabee

Water Clerk: Will Plazewski
City Clerk Marissa Morales
Asst. to the City Clerk Julia Fresne-Sandifer

ABSENT:

City Attorney: Gerald T. Buhr

MINUTES PREPARED BY: Julia Fresne-Sandifer

OPENING CEREMONIES: Mayor Vogel led the Pledge of Allegiance followed by the invocation by Commissioner Huckabee.

1. Commissioner Bolender was sworn in by Mayor Vogel.
2. **CONSENT AGENDA:** Includes minutes for the November 21st Commission Meeting; General Fund and Water Fund disbursements for November 2023.

DISBURSEMENTS AND DEPOSITS:

<i>November 2023</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 105,059.98	\$ 172,899.71
Water Fund	\$ 37,667.82	\$ 57,275.62

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Cagle

SECOND: Commissioner Huckabee

ROLL CALL VOTE:

Commissioner Bolender	-	AYE
Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Mayor Vogel	-	AYE

3. Mayor Vogel reassigned Commissioner Huckabee to Streets and Commissioner Bolender to Building & Zoning. Mayor Vogel nominated Commissioner Huckabee as Mayor Pro Tem.

MAYOR PRO TEM / STREETS: Commissioner Huckabee

BUILDING & ZONING: Commissioner Bolender

4. **PUBLIC COMMENT:**

- A. FDOT Roundabout project team advised that design was under way with the contract already awarded. There are two phases of the project including resurfacing and construction of the roundabout. Road closures would be announced 2 weeks prior to. FDOT is working with Saint Anthony School to prevent school delays.
 - 1. Mayor Vogel announced that the center of the roundabout would be landscaping and ownership of maintenance between San Antonio and Saint Leo would be determined later.
 - 2. Commissioner Huckabee would meet with FDOT to get acclimated with the project information.

5. MAYOR’S REPORT:

- A. Mayor Vogel is continuing to work with State Representative Randy Maggard’s office to acquire appropriations for a new water tower.
- B. Mayor Vogel and City Clerk Morales met with Town of Saint Leo representatives to discuss ways to collaborate.
- C. Mayor Vogel noted that the Curley Road construction had started and was due to reopen in February.

6. ATTORNEY’S REPORT:

- A. The city needs to pass a resolution to consider a non-ad valorem assessment for stormwater utility. Attorney Christopher Roe provided background information and advised on the process for implementing a stormwater assessment.

1. RESOLUTION 12-2023

A RESOLUTION OF SAN ANTONIO, FLORIDA, ELECTING TO USE THE UNIFORM METHOD OF COLLECTING NON-AD VALOREM ASSESSMENTS FOR MORE THAN ONE YEAR LEVIED IN SAN ANTONIO, FLORIDA, TO FUND COSTS INCURRED BY THE CITY IN PROVIDING STORMWATER MANAGEMENT SERVICES, FACILITIES, AND IMPROVEMENTS EACH YEAR; STATING A NEED FOR SUCH LEVY; PROVIDING FOR THE MAILING OF THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: ADOPT RESOLUTION 12-2023

MADE BY: Commissioner Cagle

SECOND: Commissioner Bolender

Commissioner Cagle commented on the need to be able to improve stormwater management. Mayor Vogel explained that there will be time for a study to be conducted and public input to be gathered before implementing. Commissioner Damic asked what type of projects this would fund. Mayor Vogel outlined flooding mitigations necessary in parts of the city.

ROLL CALL VOTE:	Commissioner Bolender	-	AYE
	Commissioner Cagle	-	AYE
	Commissioner Damic	-	AYE
	Commissioner Huckabee	-	AYE
	Mayor Vogel	-	AYE

7. COMMISSIONER REPORTS

- A. BUILDING AND ZONING – COMMISSIONER BOLENDER:**

1. Building permit activity for November was tallied at \$3,788,345 including 10 new Single-Family Residences.

B. PARKS AND RECREATION – COMMISSIONER CAGLE:

1. Christmas in the Park was cancelled this year due to weather conditions.
2. Lockable lids were proposed for purchase for ease of access to the septic system in Lake Park.

MOTION: TO ADOPT QUOTE FROM INDUSTRIAL SERVICES, INC. IN THE AMOUNT OF \$3,578

MADE BY: Commissioner Huckabee

SECOND: Commissioner Damic

ROLL CALL VOTE:

Commissioner Bolender	-	AYE
Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Mayor Vogel	-	AYE

C. STREETS – COMMISSIONER HUCKABEE:

1. There was damage caused by Carmela subdivision construction on Oak St. Public Works was working on getting a quote and working with David Weekly to pay for repairs.

D. WATERWORKS – COMMISSIONER DAMIC:

1. Commissioner Damic opened a bid received for Well 6 Pump Repairs.
 - a. The bid from All Webbs Enterprises was for \$90,000. The commission discussed going out for bid a third time due to the amount being too high. City Clerk Morales would send the bid to the Utility Engineer consultant to get further feedback. Commissioner Damic would work with Public Works to figure out the next steps.

6. CLERK'S REPORT:

- A. Staff were preparing for the candidate qualifying period in February and the upcoming election in April. There would be 3 opened commission seats.

7. UNFINISHED BUSINESS: NONE

8. NEW BUSINESS: NONE

9. ADDITIONAL COMMISSIONER COMMENTS: NONE

10. ANNOUNCEMENTS:

- A. Mayor Vogel wished everyone happy holidays.

11. ADJOURNMENT: Meeting adjourned at 7:07 PM.

Respectfully submitted,

Julia Fresne-Sandifer, Assistant to City Clerk