

COMMISSION MEETING MINUTES

JUNE 20th, 2023

7:30 P.M.

PRESENT:

Mayor: Mark Anderson
Mayor Pro Tempore: John Vogel II
Commissioners: Kevin Damic
Sarah Schrader

City Attorney: Gerald T. Buhr

Water Clerk: Will Plazewski
Public Works Director: Scott Morrow

ZOOM:

City Clerk Marissa Morales
Asst. to City Clerk: Julia Fresne

ABSENT:

Commissioners: Alison Cagle

MINUTES PREPARED BY: Julia Fresne

OPENING CEREMONIES: Commissioner Damic led the Pledge of Allegiance.

- 1. **CONSENT AGENDA:** Includes minutes for the May 5th Commission Meeting and May 15th Special Meeting; General Fund and Water Fund disbursements for May 2023.

DISBURSEMENTS AND DEPOSITS:

<i>May 2023</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 124,773.62	\$ 79,622.85
Water Fund	\$ 10,676.19	\$ 36,527.39

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Anderson

SECOND: Commissioner Damic

ROLL CALL VOTE: Commissioner Anderson - AYE
Commissioner Damic - AYE
Commissioner Schrader - AYE
Mayor Vogel - AYE
Commissioner Cagle - ABSENT

2. PUBLIC COMMENT:

- A. Judy and Bill Kendrick and Frank Pkeric of Main St. voiced their concern over speeding on Main St. Carly Antoine of Rhode Island Ave. seconded the concern. Commissioner Schrader suggested that the city work with the deputies to find a solution. Mayor Vogel favored speed tables and stated that this would be considered in the upcoming year's budget.

3. MAYOR’S REPORT:

- A. Karina Debyah, Senior Auditor at Bodine Perry, presented the fiscal year 2022 audit report.
- B. Public Works Director Morrow provided quotes for clearing city property at Pennsylvania Ave. and Magnolia St.

MOTION: ACCEPT THE PROPOSAL FROM SKID WORKS FOR \$7,500 TO CLEAR CITY PROPERTY AT PENNSYLVANIA AVE. AND MAGNOLIA ST.

MADE BY: Commissioner Anderson

SECOND: Commissioner Damic

ROLL CALL VOTE:

Commissioner Anderson	-	AYE
Commissioner Damic	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

- C. Mayor Vogel expressed his priorities and goals for the upcoming year:
 - 1. Infrastructure upkeeps and upgrades
 - 2. Hardening of the city fire station
 - 3. Vigilance over the water system
 - 4. City characterization/beautification

4. COMMISSIONER REPORTS

A. BUILDING AND ZONING – COMMISSIONER ANDERSON:

- 1. Building permit activity for May was tallied at \$1,628,370 including two Single Family Residences.
- 2. **ORDINANCE 04-2023 (SECOND READING)**

AN ORDINANCE AMENDING THE DISTRICT BOUNDARIES OF THE ZONING MAP OF SAN ANTONIO, FLORIDA, AS ENACTED BY CHAPTER 82, SAN ANTONIO CODE, SO AS TO CHANGE THE ZONING CLASSIFICATION OF A PARCEL OF LAND TOTALING ±0.43 ACRES LOCATED AT THE SOUTHEAST CORNER OF THE INTERSECTION OF CURLEY STREET AND MASSACHUSETTS AVENUE (PARCEL NUMBER 02-25-20-0010-00200-0090), FROM THE ZONING OF RESIDENTIAL DWELLING DISTRICT (R-3) TO PLANNED UNIT DEVELOPMENT (PUD); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

- a. Planning consultant Jeff Schmucker, Central Florida Regional Planning Council, presented a brief report on the rezoning.
- b. Public hearing opened.
- c. Public hearing closed.

MOTION: ADOPT ORDINANCE 04-2023

MADE BY: Commissioner Schrader

SECOND: Commissioner Anderson

ROLL CALL VOTE:

Commissioner Anderson	-	AYE
Commissioner Damic	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

B. PARKS AND RECREATION – COMMISSIONER CAGLE: NONE

C. STREETS – COMMISSIONER SCHRADER:

1. Several pine trees near the Palm Ridge subdivision need to be removed.

MOTION: ACCEPT THE CAM UNLIMITED BID FOR \$2,000 TO REMOVE PINE TREES.

MADE BY: Commissioner Schrader

SECOND: Commissioner Anderson

- a. Carly Antoine asked for clarification on the trees' location.

ROLL CALL VOTE:

Commissioner Anderson	-	AYE
Commissioner Damic	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

2. Stormwater inlet repairs are needed at the corner of Loopback Dr. and Corbin Ridge St. due to erosion. Attorney Buhr advised to acquire the approval of Oak Glen HOA as they own the stormwater of those streets.

MOTION: ACCEPT THE GUDE LLC BID TO REPAIR THE DRAINAGE PIPE AND BOX FOR \$2,500 IN OAK GLEN UPON APPROVAL OF THE OAK GLEN HOA

MADE BY: Commissioner Schrader

SECOND: Commissioner Anderson

ROLL CALL VOTE:

Commissioner Anderson	-	AYE
Commissioner Damic	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

3. Permanent stormwater repairs at Magnolia Ave. and Rhode Island Ave. were presented by Public Works Director Morrow.

MOTION: ACCEPT THE GUDE LLC BID IN AMOUNT OF \$13,250.

MADE BY: Commissioner Schrader

SECOND: Commissioner Damic

ROLL CALL VOTE:

Commissioner Anderson	-	AYE
Commissioner Damic	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

MOTION: ACCEPT THE TWO HURON CONCRETE BIDS IN THE TOTAL AMOUNT OF \$11,285.

MADE BY: Commissioner Schrader

SECOND: Commissioner Damic

ROLL CALL VOTE:

Commissioner Anderson	-	AYE
Commissioner Damic	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

4. Commissioner Schrader received an email from Bob Tiesler of Florida Ave. expressing concern over Waste Connections parking on the street for an extended period leaving oil leaks. Commissioner Schrader asked staff to reach out to Waste Connections to make them aware of the issue.
 - a. Commissioner Anderson advised that he received complaints regarding construction waste dumpsters placed on the right-of-way on Oak St. and obstructing traffic. Commissioner Schrader asked staff to request those be placed further off the road.

D. WATERWORKS – COMMISSIONER DAMIC:

1. Well #6 needs repairs which will require bid advertisement. The utility engineer consultant quoted \$2,500 to prepare the bid packet.

MOTION: TO PREPARE A BID PACKET FOR THE REPAIRS ON WELL #6.

MADE BY: Commissioner Damic

SECOND: Commissioner Anderson

MOTION: AMEND THE PREVIOUS MOTION TO ADD UP TO \$3,000 BY UTLITY ENGINEER DANIEL MAGRO.

MADE BY: Commissioner Schrader

SECOND: Commissioner Anderson

ROLL CALL VOTE:

Commissioner Anderson	-	AYE
Commissioner Damic	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

ROLL CALL VOTE:

Commissioner Anderson	-	AYE
Commissioner Damic	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

2. Public Works Director Morrow has requested to expand the concrete pad around Well #4 to build larger overhead protection for the equipment.

MOTION: ACCEPT THE HURON CONCRETE BID FOR \$3,930 TO DO THE CONCRETE PAD AT WELL #4.

MADE BY: Commissioner Anderson

SECOND: Commissioner Schrader

ROLL CALL VOTE:

Commissioner Anderson	-	AYE
Commissioner Damic	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

5. ATTORNEY’S REPORT:

- A. Attorney Buhr presented legislative updates. The commission discussed the changes.

6. CLERK’S REPORT:

- A. FDOT estimated \$280,500 for the water lines relocations for the roundabout at CR-52. FDOT has reduced the originally proposed time of 20 years to 14 years on the promissory note. Loan payments would start when construction begins. The commission discussed the potential of doing a new traffic study at the intersection.

MOTION: TO SIGN THE FDOT PROMISSORY NOTE

MADE BY: Commissioner Anderson

SECOND: Commissioner Schrader

ROLL CALL VOTE:

Commissioner Anderson	-	AYE
Commissioner Damic	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

7. UNFINISHED BUSINESS: NONE

8. NEW BUSINESS:

- a. Mayor Vogel read a proclamation honoring Dragonflies and Fairytales Daycare.

9. ADDITIONAL COMMISSIONER COMMENTS:

- a. Commissioner Anderson advised that state law for the allowable age to drive a golf cart will change effective July 1 and now requires anyone below the age of 18 to have a learner's or regular driver's license.

10. ANNOUNCEMENTS: NONE

11. ADJOURNMENT: Meeting adjourned at 9:49 PM.

Respectfully submitted,

Julia Fresne, Assistant to City Clerk