

BUDGET WORKSHOP MINUTES

AUGUST 20TH, 2022

8:30 AM

PRESENT:

Mayor:	Mark Anderson
Mayor Pro Tempore:	John Vogel II
Commissioners:	Alison Cagle Maximilian D'Water Sarah Schrader
City Clerk:	Marissa Morales
Assistant to City Clerk:	Julia Fresne

MINUTES PREPARED BY: Julia Fresne

1. GENERAL FUND REVENUE

- A. The millage rate was set at 3.9411 for consideration during the workshop.
- B. The second installment of the ARPA fund will be \$369,380. There was a discussion on using the funds for the Pompano project.
- C. Staff would follow-up on whether the CDBG grant would be offered next fiscal year.
- D. The city is expecting 20 new residences with several anticipated homes coming from Carmela and San Antonio Station subdivisions.
- E. One of the Public Works tractors would be considered to sell.
- F. Grants would be received on a reimbursable basis from the state for sewer extension on Curley Street, Fire Station improvements, and stormwater expenses.
- G. Estimated revenue was left at \$3,211,101.42.

2. GENERAL FUND EXPENDITURES

- A. A Comprehensive Plan update is anticipated for the following fiscal year. Staff would inquire whether a full-scale update would be included in the annual contract with the planning consultants.
- B. Technology projects include setting up a network at the parks and pumping stations and installing cameras and digital locks at Lake Park.
- C. The Commission discussed starting annual evaluations in 2023 prior to the first budget workshop for all city consultants.
- D. Engineering consultant expenditures are anticipated to increase due to upcoming Pompano project.
 1. Any stormwater-related engineering fees will be paid via the stormwater grant from state.
- E. Public Works Director Scott Morrow recommended the purchase of a new or used 4x4 1-ton service truck due to current truck issues. This would be split with the water fund.
- F. Ditch maintenance is expected to increase. The stormwater grant from the state government may help fund any stormwater-related maintenance.
- G. The raising of the canopies of street trees would likely take place in 2023.
- H. Park capital expenses include electrical work at the Day-Z mural to install lights, dock boards replacements, and possibly developing the area near the racquetball court.
- I. Depot expenses will likely include a new deck, handrails, and wheelchair ramps for ADA compliance. The caboose still needs glass replacement.

- J. Capital equipment purchases considered are a grappler attachment for the mini excavator, a bushhog attachment for the tractor, and a new mower.
- K. The design process for Fire Station renovations and a new generator would be covered under the Fire Station improvement grant from the state.
- L. Capital expenses for streets will include the Pompanic project and speed tables.
- M. Several right-of-way surveys anticipated in 2023.
- N. Potential sidewalks upgrades were discussed for Pennsylvania Avenue and Michigan Avenue.
- O. Estimated expenditures were left at \$3,249,914.00.

3. WAGES

- A. A special raise to \$15.50 was discussed for Public Works Technician Daniel Ennis based on gained experience and training.
- B. Wages were set to increase by 5.5 percent.

4. WATER FUND

- A. Camera installation was anticipated at all pumping stations.
- B. Repairs and maintenance were anticipated to increase due to the age of the system.
- C. Capital projects for 2023 include a SCADA system, electrical work and renovations at pumping stations, improvements to above-ground meters and valve risers, and upgrades at the interconnect.
- D. Hydro tanks inspections were expected.
- E. Estimate revenue was left at \$320,900.00 and estimated expenses were left at \$725,450.

5. ADJOURNMENT: Workshop adjourned at 11:40 AM.

Respectfully submitted,

Julia Fresne, Assistant to City Clerk