

**COMMISSION MEETING MINUTES**  
**SEPTEMBER 21<sup>st</sup>, 2022**  
**7:30 P.M.**

**PRESENT:**

**Mayor:** Mark Anderson  
**Mayor Pro Tempore:** John Vogel II  
**Commissioners:** Alison Cagle  
Maximilian D'Water  
Sarah Schrader  
  
**City Attorney:** Gerald T. Buhr  
  
**City Clerk:** Marissa Morales  
**Asst. to City Clerk:** Julia Fresne  
**Water Clerk:** Will Plazewski  
**Public Works Director:** Scott Morrow

**MINUTES PREPARED BY:** Julia Fresne

**OPENING CEREMONIES:** Mayor Anderson led the invocation followed by the Pledge of Allegiance.

1. **CONSENT AGENDA:** Includes minutes for August 16<sup>th</sup> Commission Meeting, August 20<sup>th</sup> Budget Workshop, and August 24<sup>th</sup> Water Rate Workshop; General Fund and Water Fund disbursements for August 2022.

**DISBURSEMENTS AND DEPOSITS:**

<b><i>August 2022</i></b>	<b><u>Disbursements</u></b>	<b><u>Deposits</u></b>
General Fund	\$ 126,980.02	\$ 446,579.41
Water Fund	\$ 12,976.01	\$ 40,489.54

**MOTION: ACCEPT THE CONSENT AGENDA**

**MADE BY:** Commissioner Schrader

**SECOND:** Commissioner Cagle

**ROLL CALL VOTE:**

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

2. **PUBLIC COMMENT: NONE**

3. **MAYOR'S REPORT:**

1. **RESOLUTION 09-2022**

**A RESOLUTION OF THE CITY COMMISSION OF CITY OF SAN ANTONIO FLORIDA APPROVING THE CITY CLERK'S RECOMMENDATION AND REQUEST TO AMEND THE FY 2021-2022 BUDGET; PROVIDING AN EFFECTIVE DATE.**

**MOTION: ADOPT RESOLUTION 09-2022**

**MADE BY:** Commissioner D'Water

**SECOND:** Commissioner Vogel

**ROLL CALL VOTE:**

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

B. The Pasco County Sheriff's Office provided the cost of contract for FY 22-23.

**MOTION: SIGN THE FY 22-23 SHERIFF ACCEPTANCE COST LETTER**

**MADE BY:** Commissioner Schrader

**SECOND:** Commissioner D'Water

**ROLL CALL VOTE:**

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

C. The city mower is needing some repairs and shortages and delays are expected. Mayor Anderson advised that the purchase of a second mower would be a good investment and will improve efficiency of Public Works. Public Works Director Morrow got five different quotes for Zero-Turn mowers and personally recommended local vendor Central Florida Tractor due to quick accessibility, and the Gravely model as the warranty extended to 3 years as opposed to 1 year for the Bad Boy model. PW Director Morrow would like to turn in the current mower for repairs as soon as possible if a new one is purchased.

**MOTION: APPROVE THE PURCHASE OF A GRAVELY PRO TURN FOR \$9,702.30**

**MADE BY:** Commissioner Cagle

**SECOND:** Commissioner Vogel

**ROLL CALL VOTE:**

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

**MOTION: REPAIR CURRENT MOWER FOR UP TO \$3,500.**

**MADE BY:** Commissioner D'Water

**SECOND:** Commissioner Cagle

**ROLL CALL VOTE:**

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

D. Mayor Anderson will conduct employee performance reviews for staff before the end of September. It is not planned to be done as a workshop.

E. Pasco County Fire Department pumped out about 150,000 gallons from the city to put out a fire on SR-52. The system had no issues pumping out, however, there was some yellowing of city water directly after due to pipe residue travelling down but residents should be aware

this does not harm the water. Public Works flushed out between 12,000-15,000 gallons of water to help get the sediment out.

4. **ATTORNEY’S REPORT: NONE**

3. **COMMISSIONER REPORTS**

**F. BUILDING AND ZONING – COMMISSIONER VOGEL:**

1. Building permit activity for August was tallied at \$178,146.
2. Central Florida Regional Planning Council provided the requested zoning amendments and Commissioner Vogel would like to present the ordinance at the October meeting to give staff time for noticing the public.
3. Jeff Schmucker, representative for Central Florida Regional Planning Council, provided a review of the small-scale Future Land use map amendment and rezoning staff report for parcel no. 35-24-20-0000-00700-0010, associated with Ordinance 03-2022 and Ordinance 04-2022.
  - a. **ORDINANCE 03-2022 (SECOND READING)**

**AN ORDINANCE OF THE CITY OF SAN ANTONIO, FLORIDA, AMENDING THE CITY OF SAN ANTONIO COMPREHENSIVE PLAN FUTURE LAND USE MAP ON A PARCEL OF LAND TOTALING APPROXIMATELY 17.72 ACRES LOCATED AT THE NORTHWEST INTERSECTION OF DARBY ROAD AND CURLEY ROAD (PARCEL NUMBER 35-24-20-0000-00700-0010), FROM COUNTY RES-1 (RESIDENTIAL-1DU/GA) TO CITY LOW DENSITY RESIDENTIAL; TRANSMITTING SAID AMENDMENT TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR NOTIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

- i. Mayor Anderson opened the public hearing.
  - i. Petitioner Jon Christiansen and his attorney Clarke Hobby were present to answer any questions.
  - ii. Randall Manning of 13606 Curley St. raised the concern of the potential traffic issues due to the proximity of San Antonio Elementary School. Jon Christiansen advised that this will be considered when the transportation study is done prior to platting.
- ii. Mayor Anderson closed the public hearing.

**MOTION: ADOPT ORDINANCE 03-2022**

**MADE BY:** Commissioner Schrader

**SECOND:** Commissioner D’Water

<b>ROLL CALL VOTE:</b>	Commissioner Vogel	-	AYE
	Commissioner Cagle	-	AYE
	Commissioner D’Water	-	AYE
	Commissioner Schrader	-	AYE
	Mayor Anderson	-	AYE

**b. ORDINANCE 04-2022 (SECOND READING)**

**AN ORDINANCE AMENDING THE DISTRICT BOUNDARIES OF THE ZONING MAP OF SAN ANTONIO, FLORIDA, AS ENACTED BY CHAPTER 82, SAN ANTONIO CODE, SO AS TO CHANGE THE ZONING**

**CLASSIFICATION OF A PARCEL OF LAND TOTALING 17.72 ACRES LOCATED AT THE NORTHWEST INTERSECTION OF DARBY ROAD AND CURLEY ROAD (PARCEL NUMBER 35-24-20-0000-00700-0010), FROM COUNTY AGRICULTURAL-RESIDENTIAL DISTRICT (A-R) TO CITY RESIDENTIAL-RESIDENTIAL DWELLING DISTRICT (R-2), PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

- i. Mayor Anderson opened the public hearing. No comments were made. Mayor Anderson closed the public hearing.

**MOTION: ADOPT ORDINANCE 04-2022**

**MADE BY:** Commissioner Vogel

**SECOND:** Commissioner Schrader

<b>ROLL CALL VOTE:</b>	Commissioner Vogel	-	AYE
	Commissioner Cagle	-	AYE
	Commissioner D'Water	-	AYE
	Commissioner Schrader	-	AYE
	Mayor Anderson	-	AYE

**A. PARKS AND RECREATION – COMMISSIONER CAGLE:**

1. Lake Park drainage swells were submitted for approval. They are concrete barriers that facilitate stormwater going into the lake.
2. The fence at the Rosewood Dog Park will be repaired by the end of September as a tree fell over it.
3. Public Works Director Morrow is working on getting quotes for Depot electricity improvements.

**B. STREETS – COMMISSIONER SCHRADER:**

1. Commissioner Schrader would like to request two additional loads of limestone for ditch improvement and maintenance.

**MOTION: APPROVE THE PURCHASE OF TWO LOADS OF LIMESTONE FOR \$2,530.**

**MADE BY:** Commissioner Schrader

**SECOND:** Commissioner D'Water

<b>ROLL CALL VOTE:</b>	Commissioner Vogel	-	AYE
	Commissioner Cagle	-	AYE
	Commissioner D'Water	-	AYE
	Commissioner Schrader	-	AYE
	Mayor Anderson	-	AYE

2. There were two residents on Palm Street who recently slipped and fell over due to drainage issues. Public Works Director Morrow's short-term solution would be to have Gude LLC and Huron Concrete rip out the driveway, put in a culvert, and repair the concrete at 12126 and 12116 Palm Street.
  - a. Mayor Anderson recommended to use the stormwater grant to fix the entirety of Palm Street as a permanent solution to the drainage issues there.
  - b. Janice Davis of 12116 Palm St. slipped and broke her ribs when she fell and advised that her neighbor at 12126 Palm St. fell and hit her head. Mrs. Davis stated she would okay with waiting for a permanent solution.
  - c. PW Director Morrow stated that doing everything at once will require traffic control and more advanced planning and coordination with contractors as it

would take a minimum of a week to complete. Mayor Anderson advised that the city could close the street to non-resident traffic and asked that Public Works look further into planning to repair the whole street. PW Director Morrow recommended to move forward with temporary solution to prevent hazard in the meantime.

**MOTION: ACCEPT HURON CONCRETE FINISHING BID OF \$7,200 FOR 16x20 FLAIR TO REPAIR 12116 AND 12126 PALM STREET DUE TO SAFETY HAZARD**

**MADE BY:** Commissioner Schrader

**SECOND:** Commissioner Vogel

**ROLL CALL VOTE:**

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

**MOTION: ACCEPT GUDE LLC BID FOR 12116 AND 12126 PALM STREET TO DEMO CONCRETE AND INSTALL CULVERTS FOR UP \$7,200.**

**MADE BY:** Commissioner Schrader

**SECOND:** Commissioner Cagle

**ROLL CALL VOTE:**

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

3. City Attorney Buhr advised to use the stormwater grant to conduct a stormwater rate study to start stormwater utility services. The city was waiting on Engineering Consultant Bill Housel to finish his review and provide a quote to get the utility started.

**C. WATERWORKS – COMMISSIONER D'WATER**

1. Commissioner D'Water advised that David Hanna of Florida Rural Water Association has not gotten back to the city regarding the rate study using the 2021 data as he will be out of office until October 1<sup>st</sup>. If the information is provided at an appropriate time to allow for proper notice, Commissioner D'Water will have a tentative ordinance drafted.
2. The main doors for the pumphouse on Magnolia St. need to be replaced. Commissioner D'Water presented a quote from San Antonio Lumber Company. Commissioner Schrader advised she must abstain from voting because she owns San Antonio Lumber Company.

**MOTION: TO SPEND UP \$1,154.57 TO PURCHASE TWO NEW DOORS FOR THE PUMPHOUSE FROM THE SAN ANTONIO LUMBER COMPANY.**

**MADE BY:** Commissioner D'Water

**SECOND:** Commissioner Cagle

**ROLL CALL VOTE:**

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Mayor Anderson	-	AYE
Commissioner Schrader	-	ABSTAIN

**4. CLERK'S REPORT:**

A. The PTA from Saint Anthony's Catholic School has asked the city if they could have Kona Ice food truck park by City Park on Fridays at 4PM. City Clerk Morales advised that under current city code, they would not be allowed to park on city property, however, the commission could consider an exception. City Attorney Buhr recommended that the city have a good reason to accept an exception without an actual event taking place to prevent future conflicts. Commissioner Schrader advised that the school would be hiring the truck specifically for the children and not the food truck petitioning to park there.

**MOTION: TO ALLOW SAINT ANTHONY'S SCHOOL TO HAVE A FOOD TRUCK ON CITY PROPERTY**

**MADE BY:** Commissioner Cagle

**SECOND:** Commissioner D'Water

<b>ROLL CALL VOTE:</b>	Commissioner Vogel	-	AYE
	Commissioner Cagle	-	AYE
	Commissioner D'Water	-	AYE
	Commissioner Schrader	-	AYE
	Mayor Anderson	-	AYE

B. The FACC Fall Academy was on the agenda, however, City Clerk Morales advised that neither herself nor Assistant to City Clerk Fresne would be able to make it.

C. The city owns a roughly 4-acre lot behind pumping station on Magnolia St. and Pennsylvania Ave. and Engineering Consultant Bill Housel and PW Director Morrow are considering developing some of the lot into a retention pond to help mitigate stormwater issues. Mr. Housel strongly advised for more retention ponds throughout the city and advised this lot would be a good size and location for one according to City Clerk Morales. The city would first need to do a survey to determine exact property lines. D.C. Johnson provided a quote for \$2,650 for a survey.

**MOTION: TO ACCEPT D.C. JOHNSON BID FOR \$2,650 TO DO A SURVEY ON CITY PROPERTY AT MAGNOLIA STREET AND PENNSYLVANIA AVENUE**

**MADE BY:** Commissioner Schrader

**SECOND:** Commissioner D'Water

1. Randall Manning, Curley St., asked whether the survey would be to decide if the lot would be suitable for the project or to determine boundaries. Mayor Anderson advised that it would be to verify exactly what the city owns. Commissioner Schrader asked whether the quote included a package of surveys and PW Director Morrow advised this would be only for boundary survey to determine size to then get quotes for clearing the property. Commissioner Schrader recommended to get another quote for a comprehensive package of surveys to have all the pertinent information for the entirety of the project.

**MOTION: TO POSTPONE PREVIOUS MOTION INDEFINITELY**

**MADE BY:** Commissioner Schrader

**SECOND:** Commissioner D'Water

<b>ROLL CALL VOTE:</b>	Commissioner Vogel	-	AYE
	Commissioner Cagle	-	AYE
	Commissioner D'Water	-	AYE
	Commissioner Schrader	-	AYE
	Mayor Anderson	-	AYE

- D. There is a quote from Huron Concrete for minor driveway repairs on Elm St. as wash out needs to be filled in and curbing needs to be fixed.

**MOTION: TO CONTRACT WITH HURON CONCRETE FOR \$1,800 TO FIX WASHOUT ON ELM STREET**

**MADE BY:** Commissioner Schrader

**SECOND:** Commissioner Vogel

**ROLL CALL VOTE:**

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

- E. Staff had Simpson Environmental Services check the small office at City Hall due to potential mold build-up because of a roof leak. The quote provided was for \$4,400.

**MOTION: APPROVE SIMPSON ENVIRONMENTAL SERVICES QUOTE FOR \$4,400 TO REMOVE MOLD AT CITY HALL**

**MADE BY:** Commissioner Cagle

**SECOND:** Commissioner D'Water

**ROLL CALL VOTE:**

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

- F. PW Director Morrow has continued to look for a vehicle replacement for the 1997 Chevy truck and Allan Jay Fleet Sales currently has one more 2023 GMC Sierra flatbed truck available for \$54,377 which includes all the attachments.

**MOTION: SPEND \$54,377 FOR A 2023 GMC SIERRA FROM ALAN JAY FLEET SALES.**

**MADE BY:** Commissioner Vogel

**SECOND:** Commissioner Cagle

**ROLL CALL VOTE:**

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

**5. UNFINISHED BUSINESS:**

- A. Commissioner Vogel would like to schedule a workshop for performance review of city contractors. The commission would schedule the workshop at the following commission meeting.

**6. NEW BUSINESS: NONE**

**7. ADDITIONAL COMMISSIONER COMMENTS:**

- A. Commissioner Cagle received concerns from residents regarding stormwater drainage issues on Curley St. Commissioner Schrader advised that due to Curley St. being a county-owned road, residents should contact Pasco County Commissioner Oakley's office. The

city has raised the concern to Pasco County; however, it may help put the issue on county agenda if residents reach out.

1. Commissioner Vogel asked whether the city could do a MOU with Pasco County to take care of the road in-house. Staff would reach out to the county to see if that would be possible.

**8. ANNOUNCEMENTS:**

- A. Gardening 365 will take place on October 1<sup>st</sup> from 9 AM to 2 PM at City Park. One Blood will conduct a blood drive on the same day by City Hall.

- 9. ADJOURNMENT:** Meeting adjourned at 8:42 PM.

Respectfully submitted,

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Julia Fresne, Assistant to City Clerk