

COMMISSION MEETING MINUTES
FEBRUARY 18th, 2025
6:30 P.M.

PRESENT:

John Vogel II, Mayor	Gerald T. Buhr, City Attorney
Randy Huckabee, Mayor Pro Tem	Adam Ray, Public Works Director
Caitlin Bolender, Building & Zoning Commissioner	Will Plazewski, Water Clerk
Blaze Drinkwine, Parks Commissioner	Marissa Morales, City Clerk
Kevin Damic, Water Commissioner	

MINUTES PREPARED BY: Julia Fresne-Sandifer

OPENING CEREMONIES: Mayor Vogel led the Pledge of Allegiance.

1. **CONSENT AGENDA:** Minutes for the January 21st Commission Meeting, General Fund and Water Fund disbursements and deposits for January 2025.

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Drinkwine

SECOND: Commissioner Bolender

VOTE: Motion passed unanimously.

2. **PUBLIC COMMENT: NONE**

3. **MAYOR'S REPORT:**

- A. Mayor Vogel read a proclamation in honor of Black History Month.
- B. Mayor Vogel terminated the contract with the code enforcement officer. The position is now open and will be advertised. Commissioner Bolender suggested posting the opening through the East Pasco Chamber.

4. **ATTORNEY'S REPORT:**

- A. **ORDINANCE 01-2025 (FIRST READING)**

AN ORDINANCE PROVIDING FOR A PROGRAM OF REGULATION OF CITY RIGHTS OF WAY IN THE CITY OF SAN ANTONIO; PROVIDING FOR PROHIBITIONS AND LIMITATIONS; PROVIDING FOR FRANCHISES; PROVIDING FOR PERMITTING WORK IN THE RIGHTS OF WAY; PROVIDING FOR FEES; PROVIDING FOR ENSURING INDEMNITY OF THE CITY AND INSURANCE REQUIREMENTS; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: ADOPT ORDINANCE 01-2025

MADE BY: Commissioner Huckabee

SECOND: Commissioner Bolender

VOTE:	Commissioner Huckabee	-	AYE
	Commissioner Bolender	-	AYE
	Commissioner Damic	-	AYE
	Commissioner Drinkwine	-	AYE
	Mayor Vogel	-	AYE

5. **COMMISSIONER REPORTS**

A. BUILDING AND ZONING – COMMISSIONER BOLENDER:

1. Building permit activity for January was tallied at \$314,026.29.

A. PARKS AND RECREATION – COMMISSIONER DRINKWINE:

1. City Park events in January and February were successful with local vendors and artists participating. There will be a market on March 15th. Vendors should reach out to Commissioner Drinkwine to participate.

B. STREETS – COMMISSIONER HUCKABEE:

1. A large tree needs to be removed at Pennsylvania Avenue and Pompanic Street.

MOTION: ACCEPT THE BID FROM CAM UNLIMITED FOR \$1,500.

MADE BY: Commissioner Damic

SECOND: Commissioner Drinkwine

VOTE: Motion passed unanimously.

2. A dead tree in the easement behind the Palm Ridge Drive homes needs to be removed.

MOTION: ACCEPT THE BID FROM CAM UNLIMITED FOR \$1,000.

MADE BY: Commissioner Huckabee

SECOND: Commissioner Bolender

VOTE: Motion passed unanimously.

C. WATERWORKS – COMMISSIONER DAMIC:

1. An emergency repair needed to be done on Well 5 which included a purchase of \$1,991.76 from Avanti for parts.

MOTION: RATIFY PURCHASE MADE BY THE WATER DEPARTMENT.

MADE BY: Commissioner Bolender

SECOND: Commissioner Drinkwine

VOTE: Motion passed unanimously.

6. CLERK'S REPORT:

- A. The A/C duct behind City Hall is damaged and needs repairs.

MOTION: APPROVE THE BID FROM ENVIRONMENTAL CONTRACTORS IN THE AMOUNT OF \$1,813.09

MADE BY: Commissioner Drinkwine

SECOND: Commissioner Bolender

VOTE: Motion passed unanimously.

- B. Planning consultants would like to hold a workshop to discuss changes to the Comprehensive Plan based on state requirements prior to the March meeting. The workshop was scheduled for March 10 at 5 PM at the New Horizon Methodist Church.
- C. There will be no election for the city as only two candidates qualified for the two open seats: incumbent Randy Huckabee and Sasha Madden.

7. UNFINISHED BUSINESS: NONE

8. NEW BUSINESS:

- A. Commissioner Drinkwine will look to accept donations or purchase trees for planting at the various city parks. Mayor Vogel recommended purchasing trees of higher caliber that will last.

9. ADDITIONAL COMMISSIONER COMMENTS:

- A. A concerned citizen reached out regarding speeding on Oak Street. Commissioner Huckabee is looking to place a temporary speed hump near the entrance of the county park.

10. ANNOUNCEMENTS:

- A. The next City Park event will take place March 15th from 9 AM to 1 PM.

11. ADJOURNMENT: Meeting adjourned at 6:55 PM.

Respectfully submitted,

Julia Fresne-Sandifer, Assistant City Clerk