

COMMISSION MEETING MINUTES

MAY 5th, 2023

7:30 P.M.

PRESENT:

Mayor: Mark Anderson
Mayor Pro Tempore: John Vogel II
Commissioners: Alison Cagle
Maximilian D'Water
Sarah Schrader

Commissioner Elect: Kevin Damic

City Attorney: Gerald T. Buhr

City Clerk: Marissa Morales
Asst. to City Clerk: Julia Fresne
Water Clerk: Will Plazewski
Public Works Director: Scott Morrow

MINUTES PREPARED BY: Julia Fresne

OPENING CEREMONIES: Mayor Anderson led the invocation followed by the Pledge of Allegiance.

1. **CONSENT AGENDA:** Includes minutes for the April 18th Commission Meeting; General Fund and Water Fund disbursements for April 2023.

DISBURSEMENTS AND DEPOSITS:

<i>April 2023</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 214,063.84	\$ 73,162.54
Water Fund	\$ 42,196.66	\$ 27,387.04

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner D'Water

SECOND: Commissioner Cagle

ROLL CALL VOTE: Commissioner Vogel - AYE
Commissioner Cagle - AYE
Commissioner D'Water - AYE
Commissioner Schrader - AYE
Mayor Anderson - AYE

2. PUBLIC COMMENT:

- A. Frank Hill of Pennsylvania Avenue asked if the commission would reconsider allowing cargo containers in the city. Attorney Buhr recommended reaching out to the planning consultants. Commissioner Vogel would get more information from the planning consultants regarding changing the code.

3. MAYOR'S REPORT:

- A. Lee Isham, representative from Tampa Electric Company, informed the commission that four new streetlights within city limits are proposed in the FDOT roundabout project at the intersection of County Road 52, College Avenue, and Pompano Street. Estimated cost for the 20-year lease would be a fixed cost of \$58.12 per month per light pole in addition to the variable energy cost. TECO wants to know who will pay for these lights and asked that the city provide a letter of authorization if assuming the responsibility of cost. Mayor Anderson asked that TECO provide a proposal for the June meeting.
- B. A bay door is broken at the Public Works building and repairs are estimated to cost below \$4,000.

MOTION: APPROVE UP TO \$4,000 TO REPAIR THE BAY DOOR

MADE BY: Commissioner D'Water

SECOND: Commissioner Cagle

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

4. ATTORNEY'S REPORT:

- A. Attorney Buhr would like to formulate proclamations procedures to add to the city code. The commission had no issue with this request moving forward.

5. COMMISSIONER REPORTS

A. BUILDING AND ZONING – COMMISSIONER VOGEL:

- 1. Building permit activity for April was tallied at \$248,307.63.

B. PARKS AND RECREATION – COMMISSIONER CAGLE:

- 1. The Lake Park dock was demolished, and handrails were temporarily placed instead to allow for public access to fish. Commissioner Cagle stated that a leak near the restrooms at Lake Park was caused by a septic issue. A quote from Plumb Crazy Plumbing was presented to fix this.

MOTION: APPROVE PLUMB CRAZY PLUMBING QUOTE FOR \$8,722.

MADE BY: Commissioner Cagle

SECOND: Commissioner Vogel

- a. Mayor Anderson asked if other quotes were gathered and was advised that no other contractors had responded to requests. Superior Septic would be contacted to get another quote.

MOTION WITHDRAWN

MOTION: APPROVE UP TO \$8,722 TO HAVE WORK DONE ON LAKE PARK RESTROOMS.

MADE BY: Commissioner Cagle

SECOND: Commissioner Vogel

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

C. STREETS – COMMISSIONER SCHRADER:

1. A quote from Arcturus Group was presented for engineering redesign of the Palm Ridge Drive stormwater drainage.

MOTION: ACCEPT THE ARCTURUS GROUP FEE UP TO \$3,500.

MADE BY: Commissioner Schrader

SECOND: Commissioner D'Water

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

2. Commissioner Schrader asked for an update on the CAM Unlimited quote for streets tree pruning and trimming. City Clerk Morales advised that the contractor was working on reformatting the bid.

D. WATERWORKS – COMMISSIONER D'WATER: NONE

6. CLERK'S REPORT:

- A. City Clerk Morales presented Municipal Association of Pasco by-law amendments to be voted on May 6th and asked that any commissioner feedback be sent to staff.
- B. A Public Works vehicle was found to have a broken timing belt and repairs would cost more than its value. City Clerk Morales advised it may be time to purchase a new vehicle. The commission agreed and instructed staff to do look for a new truck.

7. UNFINISHED BUSINESS: NONE

8. NEW BUSINESS:

- A. The commission thanked Commissioner D'Water for his two years of service to the city.
- B. Commissioner Anderson and Commissioner Damic were sworn in by Attorney Buhr. Attorney Buhr accepted nominations for Mayor and Mayor Pro Tem.

MAYOR: Commissioner Vogel nominated by Commissioner Schrader.

MAYOR PRO TEM: Commissioner Anderson nominated by Commissioner Schrader.

MAYOR: Commissioner Vogel

MAYOR PRO TEM / BUILDING & ZONING: Commissioner Anderson

PARKS: Commissioner Cagle

STREETS: Commissioner Schrader

WATER: Commissioner Damic

9. ADDITIONAL COMMISSIONER COMMENTS: NONE

10. ANNOUNCEMENTS:

- A. A blood drive would take place at City Hall on May 11th from 11:00 AM to 1:30 PM.
- B. The commission is holding a Special Meeting on May 15th at 6:30 PM in City Hall.

11. ADJOURNMENT: Meeting adjourned at 8:12 PM.

Respectfully submitted,

Julia Fresne, Assistant to City Clerk