

COMMISSION MEETING MINUTES
NOVEMBER 21st, 2023
7:30 P.M.

PRESENT:

Mayor: John Vogel II
Commissioners: Alison Cagle
Kevin Damic
Raymond Huckabee
Sarah Schrader

City Attorney: Gerald T. Buhr

Water Clerk: Will Plazewski
Public Works Director: Scott Morrow
City Clerk Marissa Morales

MINUTES PREPARED BY: Julia Fresne

OPENING CEREMONIES: Commissioner Schrader led the Pledge of Allegiance.

1. **CONSENT AGENDA:** Includes minutes for the October 14th Special Meeting, and October 17th Commission Meeting; General Fund and Water Fund disbursements for October 2023.

DISBURSEMENTS AND DEPOSITS:

<i>October 2023</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 123,420.86	\$ 96,727.83
Water Fund	\$ 59,178.88	\$ 58,474.45

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Cagle

SECOND: Commissioner Schrader

ROLL CALL VOTE:

Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

2. PUBLIC COMMENT:

- A. Ron Burcham, President of Oak Glen HOA, rejected the city's inlet repair proposal on Loopback Dr. and Corbin Ridge St. and asked that the city handle the repairs.
 1. Mark Puhalla, Vice President of Oak Glen HOA, stated that the deed restrictions and SWFWMD plans name HOA as responsible for drains past the easement.
 2. Attorney Buhr advised the city to evaluate records to determine who is responsible for stormwater management.
 3. Mayor Vogel advised that the city would do further research and contact the HOA to schedule a meeting to resolve the matter.

- B. Dick Gates of Pasco Rd. asked for an update on Curley Rd. and the status on the speed bumps installation on Antonio Way. The commission had no recent update on the Curley Rd. closure and the temporary speed bumps for Antonio Way were in the works.

3. MAYOR'S REPORT:

- A. City staff is working with Senator Burgess and Representative Maggard's offices to obtain funding for the water tower replacement.
- B. Commissioner Schrader spoke with all county commissioners regarding the Orange Belt Trail city opposition letter. Mayor Vogel attended the county commission meeting and presented the city concerns over the trail routes. The city opposition to the trail route was also published in a Tampa Bay Times article.
- C. Commissioner Schrader's resignation would take effect November 22. The vacancy would be opened for applications November 22 to December 8. The special meeting to interview candidates would take place December 11th at 6:00 P.M.

D. RESOLUTION 11-2023

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SAN ANTONIO, FLORIDA ESTABLISHING THE DAY AND TIME OF THE REGULAR CITY COMMISSION MEETINGS AS PROVIDED BY SEC. 8 OF THE CITY CHARTER; AND PROVIDING FOR AN EFFECTIVE DATE

MOTION: ADOPT RESOLUTION 11-2023

MADE BY: Commissioner Schrader

SECOND: Commissioner Huckabee

ROLL CALL VOTE:

Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

- E. The city would not vote on the second reading of Ordinance 07-2023 due to the Town of Saint Leo attorney raising jurisdiction concerns on Pompanic St. Attorney Buhr advised that he would contact their attorney to mitigate the issue.
 - 1. The commission discussed existing truck limit signage on Pompanic St. Mark Anderson of Oak St. provided feedback on the purpose of using Pompanic St. within the ordinance when he was commissioner.
 - 2. Janice Davis of Palm St. asked if her street would be a truck route. City Clerk Morales advised that Palm St. was excluded from the truck route. Mrs. Davis inquired about having a No Thru Trucks sign put up. Mayor Vogel advised all streets that are not designated truck routes would have such signs put up.

4. ATTORNEY'S REPORT:

A. ORDINANCE 06-2023 (SECOND READING)

- 1. Mayor Vogel opened the Public Hearing.

AN ORDINANCE OF THE CITY OF SAN ANTONIO, FLORIDA; PROVIDING FOR AMENDING CHAPTER 2, ADDING ARTICLE VII, SECTION 2-224 FOR IMPLEMENTING THE STATE'S STATUTORY MANDATE TO PREPARE BUSINESS IMPACT ESTIMATES PRIOR TO THE ADOPTION OF PROPOSED ORDINANCES PURSUANT TO SECTION 166.041(4), FLORIDA STATUTES; PROVIDING FINDINGS; ADOPTING BUSINESS IMPACT ESTIMATE PROCEDURES, REQUIREMENTS, & EXEMPTIONS; ADOPTING

BUSINESS IMPACT ESTIMATE WORKSHEET AND ALLOWING AMENDMENT OF SUCH WORKSHEET BY THE CITY COMMISSION; PROVIDING FOR CHARGING FOR COSTS OF BUSINESS IMPACT ASSESSMENT WHEN APPROPRIATE; PROVIDING FOR SEVERABILITY, CONFLICTS, SCRIVENER'S ERRORS, AND AN EFFECTIVE DATE.

MOTION: TO ADOPT ORDINANCE 06-2023

MADE BY: Commissioner Cagle

SECOND: Commissioner Damic

ROLL CALL VOTE:

Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

2. The Public Hearing was closed.

- B. Attorney Buhr proposed for a resolution to be presented at the December meeting regarding the intent to collect stormwater fees through non-ad valorem assessment starting next year. This would be a legal precautionary measure if the commission decides to collect the stormwater utility fee this way.

MOTION: TO AUTHORIZE THE PUBLICATION NOTICE OF INTENT TO USE UNIFORM METHOD OF COLLECTING NON-AD VALOREM ASSESSMENTS

MADE BY: Commissioner Huckabee

SECOND: Commissioner Cagle

ROLL CALL VOTE:

Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

5. COMMISSIONER REPORTS

A. BUILDING AND ZONING – COMMISSIONER HUCKABEE:

1. Building permit activity for October was tallied at \$653,169.45.

B. PARKS AND RECREATION – COMMISSIONER CAGLE:

1. A lift station was installed at Lake Park and concrete is required around it to secure the area.

MOTION: TO ADOPT THE QUOTE FROM HURON CONCRETE FINISHING IN THE AMOUNT OF \$1,628.

MADE BY: Commissioner Cagle

SECOND: Commissioner Schrader

ROLL CALL VOTE:

Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

2. Quotes were presented for City Park re-mulching and bordering of the playground area. This would be done while school is out of session.

MOTION: TO ADOPT THE BID FROM GUDE LLC.

MADE BY: Commissioner Cagle

SECOND: Commissioner Schrader

ROLL CALL VOTE:

Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

MOTION: TO ADOPT THE QUOTE FROM SAN ANTONIO LUMBER COMPANY FOR THE USED RAILROAD TIES TO SECURE THE PLAYGROUND IN THE AMOUNT OF \$1,865.60 CONTINGENT UPON ENVIRONMENTAL COMPLIANCE OF THE MATERIAL.

MADE BY: Commissioner Cagle

SECOND: Commissioner Huckabee

ROLL CALL VOTE:

Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Mayor Vogel	-	AYE
Commissioner Schrader	-	ABSTAIN

- a. Commissioner Schrader abstained due to owning San Antonio Lumber Company.

C. STREETS – COMMISSIONER SCHRADER:

1. Two quotes were received for tree trimming on Palm St.

MOTION: TO ACCEPT CAM UNLIMITED PROPOSAL IN THE AMOUNT OF \$1,800 FOR THE PALM TREE TRIMMING.

MADE BY: Commissioner Schrader

SECOND: Commissioner Cagle

ROLL CALL VOTE:

Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

2. A quote was presented from National Traffic Signs to replace the existing speed bumps on Saint Anthony Way.

MOTION: TO PURCHASE THE SPEED BUMPS FROM NATIONAL TRAFFIC SIGNS IN THE AMOUNT OF \$1,544.08.

MADE BY: Commissioner Schrader

SECOND: Commissioner Damic

ROLL CALL VOTE:

Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

D. WATERWORKS – COMMISSIONER DAMIC:

1. An unknown subcontractor working in the Carmela subdivision cut a city lock and removed whips from a meter. Water Clerk Plazewski advised that the construction would now be monitored by staff. Mayor Vogel stated that water theft is not tolerated in the city.
2. A quote was presented for a vacuum excavator. The funding for this equipment was included in the budget.

MOTION: TO ADOPT THE QUOTE FROM DITCH WITCH IN THE AMOUNT OF \$58,031.52 CONTINGENT ON THE WARRANTY.

MADE BY: Commissioner Huckabee

SECOND: Commissioner Cagle

ROLL CALL VOTE:

Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

3. A quote for the annual hydrant flow testing was presented.

MOTION: TO ADOPT THE QUOTE FROM R&M SERVICE SOLUTIONS IN THE AMOUNT OF \$12,852.

MADE BY: Commissioner Schrader

SECOND: Commissioner Damic

ROLL CALL VOTE:

Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

6. CLERK'S REPORT:

- A. Public Works is requesting the purchase of utility truck toolboxes items totaling \$2,000.

MOTION: TO AUTHORIZE SPENDING \$2,000 TOWARDS THE UTILITY TRUCK TOOLBOXES.

MADE BY: Commissioner Cagle

SECOND: Commissioner Huckabee

ROLL CALL VOTE:

Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

- B. The Interlocal Agreement with Pasco County for disaster response is due for renewal. Nothing was changed in the new agreement.

MOTION: TO ADOPT THE INTERLOCAL AGREEMENT BETWEEN THE CITY OF SAN ANTONIO AND PASCO COUNTY FOR DISASTER RESPONSE AND RECOVERY RELATED SERVICES.

MADE BY: Commissioner Schrader

SECOND: Commissioner Cagle

ROLL CALL VOTE:

Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE

Commissioner Huckabee - AYE
Commissioner Schrader - AYE
Mayor Vogel - AYE

1. The commission discussed the proceedings in the event of a hurricane or other disaster response.

C. FDOT submitted proposed detours during the roundabout construction at CR-52/Pompano St./College Ave. The city had not received any land use agreement at this time.

1. Public Works Director Morrow recommended that Saint Anthony School be contacted about closures prior to making decisions.
2. The commission will revisit the decision at the next meeting.

7. UNFINISHED BUSINESS: NONE

8. NEW BUSINESS: NONE

9. ADDITIONAL COMMISSIONER COMMENTS:

A. Commissioner Huckabee recommended putting a stop sign at the intersection of Oak St. and 7th Ave. Mark Anderson of Oak St. advised that cars already do not stop at the stop sign in front of his property. Commissioner Schrader advised law enforcement presence is what has worked best to slow down traffic.

B. MOTION: TO AUTHORIZE THE CITY TO SPEND \$5,000 ON TEMPORARY SPEED BUMPS.

MADE BY: Commissioner Cagle

SECOND: Commissioner Huckabee

ROLL CALL VOTE:

Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Commissioner Schrader	-	AYE
Mayor Vogel	-	AYE

10. ANNOUNCEMENTS:

A. Christmas in the Park would take place December 10 at 7 P.M. at City Park.

B. Attorney Buhr will not be attending the next commission meeting due to being on vacation.

11. ADJOURNMENT: Meeting adjourned at 9:03 PM.

Respectfully submitted,

Julia Fresne, Assistant to City Clerk