

COMMISSION MEETING MINUTES

JUNE 21ST, 2022

7:30 P.M.

PRESENT:

Mayor: Mark Anderson
Mayor Pro Tempore: John Vogel II
Commissioners: Alison Cagle
Maximilian D’Water

City Attorney: Gerald T. Buhr

City Clerk: Marissa Morales (Zoom)
Asst. to City Clerk: Julia Fresne (Zoom)
Water Clerk: Will Plazewski

ABSENT:

Commissioners: Sarah Schrader

MINUTES PREPARED BY: Julia Fresne

OPENING CEREMONIES: Pastor Santiago Huron led the invocation, and Mayor Anderson led the Pledge of Allegiance.

- 1. **CONSENT AGENDA:** Includes minutes for May 4th Commission Meeting; General Fund and Water Fund disbursements for May 2022.

DISBURSEMENTS AND DEPOSITS:

<i>May 2022</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 73,555.90	\$ 99,504.28
Water Fund	\$ 35,033.25	\$ 36,931.32

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Vogel

SECOND: Commissioner D’Water

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D’Water	-	AYE
Mayor Anderson	-	AYE
Commissioner Schrader	-	ABSENT

- 2. **PUBLIC COMMENT: NONE**

- 3. **MAYOR’S REPORT:**

A. Maureen Campbell of Bodine Perry presented the 2021 Audit Report to the Commission.

MOTION: ADOPT THE SEPTEMBER 30TH, 2021 AUDIT REPORT FOR FISCAL YEAR 2021.

MADE BY: Commissioner D’Water

SECOND: Commissioner Cagle

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Mayor Anderson	-	AYE
Commissioner Schrader	-	ABSENT

B. Updates were made to the Employee Manual including restricting employee use of city property outside of work related tasks, social media policy, and removal of reference of the previous sick/vacation time format.

1. RESOLUTION 02-2022

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SAN ANTONIO, FLORIDA, APPROVING AMENDED EMPLOYEE MANUAL FOR THE CITY OF SAN ANTONIO, FLORIDA

MOTION: ADOPT RESOLUTION 02-2022

MADE BY: Commissioner Vogel

SECOND: Commissioner Cagle

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Mayor Anderson	-	AYE
Commissioner Schrader	-	ABSENT

4. ATTORNEY'S REPORT:

A. The Commission discussed the Penny for Pasco 2025 Interlocal Agreement. Attorney Buhr raised concern over the population count and advised that if San Antonio wanted to reevaluate the count in future years, all municipalities in Pasco must agree.

1. RESOLUTION 03-2022

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SAN ANTONIO, FLORIDA, PROVIDING FOR APPROVING USE OF THE PENNY FOR PASCO SURTAX FOR ALL LAWFUL PURPOSES; PROVIDING A NEEDS LIST AND PROVIDING AN EFFECTIVE DATE.

MOTION: ADOPT RESOLUTION 03-2022

MADE BY: Commissioner Vogel

SECOND: Commissioner D'Water

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Mayor Anderson	-	AYE
Commissioner Schrader	-	ABSENT

5. COMMISSIONER REPORTS

A. BUILDING AND ZONING – COMMISSIONER VOGEL:

1. Building permit activity for May was tallied at \$775,688.41.
2. Commissioner Vogel advised that the Governor signed the budget, approving sewer extension and flood management appropriations. City Clerk Morales said that a

grant of \$440,000 was awarded by the Department of Economic Opportunity for City Hall and the Fire Station hardening.

3. Commissioner Vogel asked for an update on the Zoning and Land Use amendment and City Clerk Morales advised that an initial draft would be ready for the next meeting. Commissioner Vogel questioned the pace of the Planning Consultant on providing updates to city projects. City Clerk Morales advised that the volume of projects and the level of thoroughness of the consultants are the contributing factors.
4. Commissioner Vogel addressed implementing speed tables on Palm Street and Rosewood subdivision. Pasco County Fire Rescue advised that discussion would take place once the interlocal agreement for permitting had been executed.

B. PARKS AND RECREATION – COMMISSIONER CAGLE:

1. The new basketball hoops were installed at City Park. The playground equipment at McMullen Park had also been installed.
2. Quotes were received to replace the insulation at the depot.

MOTION: ACCEPT THE GALE INSULATION AGREEMENT FOR \$2,490.

MADE BY: Commissioner Cagle

SECOND: Commissioner Vogel

ROLL CALL VOTE:	Commissioner Vogel	-	AYE
	Commissioner Cagle	-	AYE
	Commissioner D'Water	-	AYE
	Mayor Anderson	-	AYE
	Commissioner Schrader	-	ABSENT

C. STREETS – CITY CLERK MARISSA MORALES:

1. An emergency tree removal on Pennsylvania Avenue occurred on May 27th. Commissioner Schrader approved the removal for \$1,250 by C.A.M. Unlimited.

MOTION: RATIFY THE C.A.M. UNLIMITED TREE REMOVAL EXPENSE OF \$1,250

MADE BY: Commissioner D'Water

SECOND: Commissioner Vogel

ROLL CALL VOTE:	Commissioner Vogel	-	AYE
	Commissioner Cagle	-	AYE
	Commissioner D'Water	-	AYE
	Mayor Anderson	-	AYE
	Commissioner Schrader	-	ABSENT

2. A concrete enclosure to house the previously approved hatch for the Meadow Lane sump pump was recommended. The enclosure and hatch would help prevent the electrical component from continued damage and weather exposure.

MOTION: ADOPT THE DUNRITE CONSTRUCTION QUOTE FOR A CONCRETE SLAB ON MEADOW LANE FOR \$1,450

MADE BY: Commissioner Vogel

SECOND: Commissioner Cagle

ROLL CALL VOTE:	Commissioner Vogel	-	AYE
	Commissioner Cagle	-	AYE
	Commissioner D'Water	-	AYE
	Mayor Anderson	-	AYE
	Commissioner Schrader	-	ABSENT

D. WATERWORKS – COMMISSIONER D’WATER

1. The Florida Rural Water Association rate study was completed. Notice of a rate discussion at the July meeting would be printed on the upcoming water bills issued at the end of June.
2. Staff continued monitoring Well #3 to bring it back online. FRWA recommended to sanitize with chlorine, then a sterile cleaning solution if needed.

MOTION: APPROVE THE CITRUS WELL DRILLING LLC QUOTE FOR \$2,200 TO STERILIZE WELL #3 IF NEEDED

MADE BY: Commissioner D’Water

SECOND: Commissioner Cagle

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D’Water	-	AYE
Mayor Anderson	-	AYE
Commissioner Schrader	-	ABSENT

3. The Hydro Tank at the School Well is up for inspection. Leary Construction, the contractor who performs the water tank inspection, provided a quote.

MOTION: SPEND \$3,354.67 FOR THE WASH OUT INSPECTION OF THE SCHOOL WELL

MADE BY: Commissioner D’Water

SECOND: Commissioner Cagle

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D’Water	-	AYE
Mayor Anderson	-	AYE
Commissioner Schrader	-	ABSENT

4. Staff discussed the need to implement irrigation restrictions before intervention from DEP or SWFMD was necessary. City water usage decreased 5.8% since watering restrictions were enforced.

6. CLERK’S REPORT:

- A. Form 1, Financial Disclosures, must be turned in to the Pasco County Supervisor of Elections by Commissioners by July 1st.
- B. Effective July 1st, the employer contribution rate to the Florida Retirement System will increase from 10.8 percent to 11.91 percent.
- C. The Florida League of Cities conference will take place August 11-13, with registration and lodging totaling \$950 per person. Commissioners D’Water and Cagle expressed interest in attending. A member of staff was also recommended to attend.

MOTION: TO APPROVE THE EXPENSE FOR TWO COMMISSIONERS AND ONE STAFF MEMBER TO ATTEND THE 2022 FLORIDA LEAGUE OF CITIES CONFERENCE.

MADE BY: Commissioner Vogel

SECOND: Commissioner D’Water

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D’Water	-	AYE

Mayor Anderson - AYE
Commissioner Schrader - ABSENT

D. Installation of surge protectors at City Hall, the Fire Station, and pumping stations was recommended.

MOTION: TO ACCEPT THE EMP SHIELD BID FPR \$2,086.25 TO PROTECT ELECTRICAL ASSETS

MADE BY: Commissioner Cagle

SECOND: Commissioner D'Water

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Mayor Anderson	-	AYE
Commissioner Schrader	-	ABSENT

7. UNFINISHED BUSINESS: NONE

8. NEW BUSINESS:

A. ORDINANCE 02-2022 (FIRST READING)

AN ORDINANCE OF THE CITY OF SAN ANTONIO TO IMPLEMENT CHAPTER 166, PART II, AS AN ALTERNATIVE PROCEDURE FOR CODE ENFORCEMENT BY USE OF CITATIONS; PROVIDING FOR SHORT TITLE, DEFINITIONS, AUTHORITY AND PURPOSE, MANNER F DESIGNATION OF CODE OFFICERS, CITATION PROCEDURES, FINES AND MANNER OF ADJUDICATION, SCHEDULE OF REDUCED FINES IF PAID WITHOUT COURT HEARING; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR SCRIVENER'S ERRORS, PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

MOTION: TO ADOPT FIRST READING OF ORDINANCE 02-2022 WITH THE REMOVAL OF THE HIGHLIGHTED SECTIONS

MADE BY: Commissioner D'Water

SECOND: Mayor Anderson

- i. The Commission allowed staff to enforce water violations at the previous meeting, with the proposed ordinance amending matters related to issuance of citations. Commissioner Schrader asked staff to report that she was not in favor of the ordinance. The Commission recommended revisiting the ordinance at the next meeting.

MOTION: TO POSTPONE ORDINANCE 02-2022 TO AN INDEFINITE PERIOD

MADE BY: Commissioner Vogel

SECOND: Mayor Anderson

9. ADDITIONAL COMMISSIONER COMMENTS: NONE

10. ANNOUNCEMENTS:

- A. The next Blood Drive would be held on July 14th, 2022.

11. **ADJOURNMENT:** Meeting adjourned at 9:11 PM.

Respectfully submitted,

Julia Fresne, Assistant to City Clerk