

COMMISSION MEETING MINUTES
SEPTEMBER 19th, 2024
6:30 P.M.

PRESENT:

John Vogel II, Mayor	Gerald T. Buhr, City Attorney
Randy Huckabee, Mayor Pro Tem	Marissa Morales, City Clerk
Caitlin Bolender, Building & Zoning Commissioner	Adam Ray, Public Works Director
Kevin Damic, Water Commissioner	Will Plazewski, Water Clerk
Blaze Drinkwine, Parks Commissioner	Julia Fresne-Sandifer, Assistant City Clerk

MINUTES PREPARED BY: Julia Fresne-Sandifer

OPENING CEREMONIES: Commissioner Damic led the Pledge of Allegiance.

1. **CONSENT AGENDA:** Minutes for the August 17 and August 26 Budget Workshops, August 20 Commission Meeting, General Fund and Water Fund disbursements and deposits for Agenda 2024.

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Bolender

SECOND: Commissioner Drinkwine

VOTE: Motion passed unanimously.

2. **PUBLIC COMMENT: NONE**

3. **MAYOR'S REPORT:**

A. RESOLUTION 09-2024

**A RESOLUTION OF THE CITY COMMISSION OF CITY OF SAN ANTONIO FLORIDA
APPROVING THE CITY CLERK'S RECOMMENDATION AND REQUEST TO AMEND THE
FY 2023-2024 BUDGET; PROVIDING AN EFFECTIVE DATE.**

MOTION: ADOPT RESOLUTION 09-2024

MADE BY: Commissioner Drinkwine

SECOND: Commissioner Huckabee

VOTE:	Commissioner Bolender	-	AYE
	Commissioner Damic	-	AYE
	Commissioner Drinkwine	-	AYE
	Commissioner Huckabee	-	AYE
	Mayor Vogel	-	AYE

- B. Central Florida Regional Planning Council presented an annual contract for next fiscal year.

MOTION: ACCEPT PLANNING ADVISING SERVICE AGREEMENT

MADE BY: Commissioner Bolender

SECOND: Commissioner Damic

VOTE: Motion passed unanimously.

- C. The Pasco County Sheriff Services Agreement for FY 24-25 was presented.

MOTION: ACCEPT THE AGREEMENT WITH PASCO COUNTY SHERIFF'S OFFICE

MADE BY: Commissioner Damic
SECOND: Commissioner Drinkwine

- a. Commissioner Huckabee asked if the city could request a deputy's presence at meetings to provide a report of what they are doing.
- b. Woods Pepperman of Palm Street asked if the commission could request a weekly or monthly report from the Sheriff's office.
- c. Mayor Vogel asked that staff draft a letter requesting presence at commission meetings and a monthly report including tickets issued and general incident responses.

VOTE: Motion passed unanimously.

D. Attorney Buhr advised that certain items can be put on the consent agenda to vote on at the beginning of the meeting

4. ATTORNEY'S REPORT:

- A. Attorney Buhr presented legislative update on unauthorized public camping and public sleeping.
- B. Mark Anderson of Oak Street asked about financial disclosures via Form 6 for commissioners. Attorney Buhr advised that this requirement is gone.

5. COMMISSIONER REPORTS

A. BUILDING AND ZONING – COMMISSIONER BOLENDER:

1. Building permit activity for August was tallied at \$687,651.69.

A. PARKS AND RECREATION – COMMISSIONER DRINKWINE:

1. Contractors mowed the parks today.
2. Commissioner Drinkwine was gathering quotes for trees to replace the one that was cut down at City Park.
3. Mallory Yard & Garden provided a quote for \$4,769 for the beautification of the welcome sign and Veterans Park area.

MOTION: ACCEPT QUOTE FROM MALLORY

MADE BY: Commissioner Drinkwine

SECOND: Commissioner Damic

VOTE: Motion passed unanimously.

B. STREETS – COMMISSIONER HUCKABEE:

1. Proposal was presented by Simmons Beall and Trebour for Oak Street surveying in preparation for widening the road.

MOTION: APPROVE THE PROPOSAL

MADE BY: Commissioner Huckabee

SECOND: Commissioner Drinkwine

VOTE: Motion passed unanimously.

2. Commissioner Damic asked when the roundabout contractor would collect the construction signs on Pompano Street. Commissioner Huckabee advised they should be removed when the project is completed.
3. Two proposals were presented for a tree to be taken out on Jesse Jones Avenue.

MOTION: APPROVE THE QUOTE FROM BLUE LINE TREE CO IN THE AMOUNT OF \$1,680

MADE BY: Commissioner Huckabee

SECOND: Commissioner Drinkwine

VOTE: Motion passed unanimously.

4. Commissioner Huckabee advised that surveyors would be on Palm Ridge Drive the following day.
5. A sidewalks workshop was scheduled for Thursday, November 7 at 6pm. Staff would look to rent the Methodist Church space.

C. WATERWORKS – COMMISSIONER DAMIC:

1. Public Works Director Ray advised that Well 6 testing was ongoing, and it should be back online the following week.
2. The chlorine pumps were ordered and would be installed the following week.
3. The chlorine analyzers approved for purchase last meeting require installation and calibration by the contractor. The contractor recommended calibrating every 6 months. The commission agreed to get the service for the first year then revisit to see if it was needed after.

MOTION: TO ACCEPT QUOTE 1315 IN AMOUNT OF \$1,874.85

MADE BY: Commissioner Damic

SECOND: Commissioner Huckabee

VOTE: Motion passed unanimously.

MOTION: TO ACCEPT QUOTE 1316 IN AMOUNT OF \$1,554.25

MADE BY: Commissioner Drinkwine

SECOND: Commissioner Damic

VOTE: Motion passed unanimously.

4. The utility software purchased a year ago was supposed to go online last month but they are currently troubleshooting a discrepancy with the existing hand-held meter reader system used by the city.

6. CLERK'S REPORT:

- A. Pasco County Permitting representatives would possibly attend the October meeting to discuss taking over building services for the city. Mayor Vogel asked to request the copy of the Interlocal Agreement with Pasco Fire & Rescue prior to the meeting if possible.
- B. Public Works Technician Daniel Ennis has over 80 hours of PTO that he was not able to use due to unforeseen circumstances in staffing this past year that will be lost. City Clerk Morales asked if the commission would be willing to approve paying this out.

MOTION: TO APPROVE REQUEST

MADE BY: Commissioner Huckabee

SECOND: Commissioner Drinkwine

VOTE: Motion passed unanimously.

7. UNFINISHED BUSINESS:

- A. Commissioner Huckabee was still looking into permanent speed tables for the city. He will be speaking with Pasco Fire & Rescue soon for approval.

8. NEW BUSINESS: NONE

9. ADDITIONAL COMMISSIONER COMMENTS:

- A. Commission Huckabee advised that flooding issues on Curley Street were brought up at the East Pasco Joint Meeting and he would continue to work with the County Administrator and Planning department on this issue.

10. ANNOUNCEMENTS: NONE

11. ADJOURNMENT: Meeting adjourned at 7:14 PM.

Respectfully submitted,

Julia Fresne-Sandifer, Assistant City Clerk