

COMMISSION MEETING MINUTES

JANUARY 16th, 2024

6:30 P.M.

PRESENT:

Mayor: John Vogel II
Commissioners: Caitlin Bolender
Kevin Damic
Randy Huckabee

City Attorney: Gerald T. Buhr

Water Clerk: Will Plazewski
City Clerk: Marissa Morales
Asst. to the City Clerk: Julia Fresne-Sandifer

ABSENT:

Commissioner: Alison Cagle

MINUTES PREPARED BY: Julia Fresne-Sandifer

OPENING CEREMONIES: Mayor Vogel led the Pledge of Allegiance followed by the invocation by Commissioner Huckabee.

- 1. **CONSENT AGENDA:** Includes minutes for the December 11th Special Meeting and December 19th Commission Meeting; General Fund and Water Fund disbursements for December 2023.

DISBURSEMENTS AND DEPOSITS:

<i>December 2023</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 115,403.94	\$ 333,187.09
Water Fund	\$ 76,410.95	\$ 75,126.62

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Huckabee

SECOND: Commissioner Damic

ROLL CALL VOTE: Commissioner Bolender - AYE
Commissioner Damic - AYE
Commissioner Huckabee - AYE
Mayor Vogel - AYE
Commissioner Cagle - ABSENT

2. PUBLIC COMMENT: NONE

3. MAYOR’S REPORT:

- A. Mayor Vogel explained that Pompanic St. was removed from the proposed designated truck route after discussions with Town of Saint Leo.

ORDINANCE 01-2024 (FIRST READING)

AN ORDINANCE OF THE CITY OF SAN ANTONIO, FLORIDA, AMENDING THE CITY CODE, ARTICLE II, BY ADDING DIVISION IV, SECTION 50-80 PROVIDING FINDINGS OF THE COMMISSION; PROVIDING FOR DESIGNATED TRUCKS ROUTES AND REMOVAL OF UNDESIGNATED STREETS AS STREETS USABLE BY TRUCKS EXCEPT UNDER NARROW CIRCUMSTANCES AND EXCEPTIONS; PROVIDING FOR PROPER SIGNAGE FOR NON DESIGNATED ROADS; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF CONFLICTING CODES, ORDINANCES, AND RESOLUTIONS PROVIDING FOR SEVERABILITY AND SCRIVERNER'S ERRORS; ; PROVIDING AN EFFECTIVE DATE.

MOTION: ADOPT ORDINANCE 01-2024

MADE BY: Commissioner Huckabee

SECOND: Commissioner Damic

1. Gayle Sobol of Jesse Jones Ave. asked why Pompanic St. removed, and Mayor Vogel explained the opposition from Town of Saint Leo.

ROLL CALL VOTE:	Commissioner Bolender	-	AYE
	Commissioner Damic	-	AYE
	Commissioner Huckabee	-	AYE
	Mayor Vogel	-	AYE
	Commissioner Cagle	-	ABSENT

- B. Mayor Vogel and staff met with Representative Randy Maggard and secured \$2.5 million for this legislative session and \$2.5 million for the next session to fund a new water tower, if approved by all parties.
- C. The commission looked over the plans for the proposed fire station renovations.
 1. Woods Pepperman of Palm St. asked what will happen to the current city hall building. Public Works Director Morrow advised it would be remodeled next and still used as the City Clerk's office and for records storage.
 2. Janice Davis of Palm St. suggested letting people know this is paid by a grant. Commissioner Huckabee recommended signage during construction to show who is funding it and thanking them for funding the project.
 3. Commissioner Huckabee asked about the next steps in the process. Public Works Director Morrow advised the bid packet would need to be created then approved by the commission next.
- D. Mayor Vogel asked that the public continue to keep him accountable.

4. ATTORNEY'S REPORT:

- A. There is a bill being introduced at the current legislative session which would remove the 25% surcharge to outside city limits water connections starting July 1, if passed. Attorney Buhr recommended that the city begin planning for this. The commission asked that staff provide information on how this would affect the city.
 1. Janice Davis asked whether the city could stop providing water to out of city limits properties. Water Clerk Plazewski advised of existing moratorium on new outside connections but having no right to revoke water service to current customers.

5. COMMISSIONER REPORTS

A. BUILDING AND ZONING – COMMISSIONER BOLENDER:

1. Building permit activity for December was tallied at \$53,340.

B. PARKS AND RECREATION:

1. A lawn care bid packet was presented to help with maintenance of city parks to give Public Works staff more time to mow rights-of-way and difficult places to mow.

MOTION: SEND PARK LAWN CARE SERVICE & MAINTENANCE OUT TO BID

MADE BY: Commissioner Bolender

SECOND: Commissioner Damic

ROLL CALL VOTE:

Commissioner Bolender	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

C. STREETS – COMMISSIONER HUCKABEE:

1. The surveying of Oak St. is the first step to widening the road.

MOTION: ACCEPT BID FROM SIMMONS BEAL AND TREBOUR FOR \$4,200 FOR THE SURVEYING OF OAK STREET

MADE BY: Commissioner Bolender

SECOND: Commissioner Huckabee

ROLL CALL VOTE:

Commissioner Bolender	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

2. Pennsylvania Ave. also requires a survey for a future widening project.

MOTION: ACCEPT BID FROM SIMMONS BEAL AND TREBOUR FOR \$2,100 FOR THE SURVEYING OF PENNSYLVANIA AVENUE

MADE BY: Commissioner Huckabee

SECOND: Commissioner Bolender

ROLL CALL VOTE:

Commissioner Bolender	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

3. Rhode Island Ave. needs resurfacing to mitigate storm water flooding in the area.

MOTION: ACCEPT BID FROM GUDE LLC FOR \$13,600 FOR THE RESURFACING OF RHODE ISLAND AVENUE

MADE BY: Commissioner Huckabee

SECOND: Commissioner Damic

ROLL CALL VOTE:

Commissioner Bolender	-	ABSTAIN
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

a. Commissioner Bolender abstained due to her father owning Gude LLC.

4. The Palm Ridge Dr. bid packet was presented for paving and drainage repairs. This item would be funded by a stormwater state grant.

MOTION: APPROVE BID PACKET FOR PALM RIDGE DRIVE PAVING & DRAINAGE CONSTRUCTION/REPAIR

MADE BY: Commissioner Huckabee

SECOND: Commissioner Damic

ROLL CALL VOTE:

Commissioner Bolender	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

5. A large oak tree on the Elm St. right-of-way needs to be removed for safety. Two bids were presented.

MOTION: ACCEPT THE BID FROM BLUE LINE TREE CO TO REMOVE THE TREE ON ELM STREET FOR \$1,600

MADE BY: Commissioner Huckabee

SECOND: Commissioner Damic

- a. Gayle Sobol of Jesse Jones Ave. asked whether the homeowner at the location would pay half as it was only partially on the right-of-way and was advised they would not.

ROLL CALL VOTE:

Commissioner Bolender	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

D. WATERWORKS – COMMISSIONER DAMIC:

1. A fencing bid for Well 3 was presented to upgrade to new Federal requirement of 6-foot tall fencing.

MOTION: ACCEPT THE BID FROM KEELER LANDSCAPING IN THE AMOUNT OF \$7,411 FOR WELL 3 FENCING

MADE BY: Commissioner Huckabee

SECOND: Commissioner Damic

ROLL CALL VOTE:

Commissioner Bolender	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

2. The commission agreed to send the bid back out for Well 6 repairs with enough time given for bidders to submit proposals.

MOTION: REJECT ALL BIDS OPENED DURING THE DECEMBER MEETING FOR WELL 6 REPAIRS

MADE BY: Commissioner Bolender

SECOND: Commissioner Damic

ROLL CALL VOTE:

Commissioner Bolender	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

6. CLERK'S REPORT:

- A. Two 36-in mower quotes were presented. This mower was budgeted for to help mow right-of-way areas that are too tight for the 60-in mower. Public Works Director Morrow recommended the Global Turf bid due to a comprehensive warranty advantage and more local company.

MOTION: ACCEPT THE QUOTE FROM GLOBAL TURF EQUIPMENT FOR THE PURCHASE OF A MOWER IN THE AMOUNT OF \$8,029.27

MADE BY: Commissioner Huckabee

SECOND: Commissioner Bolender

ROLL CALL VOTE:

Commissioner Bolender	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

- B. A proposal by Gude LLC was presented for cleaning up to rear yard of City Hall which cannot be cleaned with any current city equipment.

MOTION: ACCEPT THE QUOTE FROM GUDE LLC IN THE AMOUNT OF \$4,020 FOR THE CITY YARD CLEAN UP

MADE BY: Commissioner Huckabee

SECOND: Commissioner Damic

ROLL CALL VOTE:

Commissioner Bolender	-	ABSTAIN
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE
Mayor Vogel	-	AYE
Commissioner Cagle	-	ABSENT

- a. Commissioner Bolender abstained due to her father owning Gude LLC.

- C. The Public Works Director was invited to be a panelist for the Infraday Conference in Miami to speak on water topics.

MOTION: APPROVE EXPENDITURE UP TO \$2,000 FOR MILEAGE AND LODGING FOR PUBLIC WORKS DIRECTOR TO ATTEND INFRADAY CONFERENCE

MADE BY: Commissioner Bolender

SECOND: Commissioner Huckabee

ROLL CALL VOTE:

Commissioner Bolender	-	AYE
Commissioner Damic	-	AYE
Commissioner Huckabee	-	AYE

Mayor Vogel - AYE
Commissioner Cagle - ABSENT

- D. The next MAP meeting would take place on February 1st Zephyrhills. Commissioner Huckabee will be attending.
- E. Staff met with planning consultants regarding the Comprehensive Plan. They would like to schedule a workshop to discuss the plan with the commission and public. The Comprehensive Plan Workshop was scheduled for March 5th at 6:30pm, at the New Horizon Methodist Church on Michigan Ave.

7. UNFINISHED BUSINESS:

- A. Commissioner Huckabee advised that Pasco County was waiting on TECO to move power lines to continue progress on Curley Rd.
- B. Mayor Vogel stated that speed bumps for Antonio Way were delivered but not placed due to safety concerns for placement. The city would wait for the reopening of Curley Rd. to gauge speeding progression.
- C. Attorney Buhr stated still waiting on an update on right-of-way permit from FDOT to put the agreement together for the roundabout.

8. NEW BUSINESS: NONE

9. ADDITIONAL COMMISSIONER COMMENTS: NONE

10. ANNOUNCEMENTS:

- A. Candidate qualifying will begin February 13th at noon and end on February 20th at noon. Interested city residents who are registered voters should come to City Hall for further information.

11. ADJOURNMENT: Meeting adjourned at 7:39 PM.

Respectfully submitted,

Julia Fresne-Sandifer, Assistant to City Clerk