

**COMMISSION MEETING MINUTES**

**JULY 18<sup>th</sup>, 2023**

**7:30 P.M.**

**PRESENT:**

**Mayor:** John Vogel II  
**Mayor Pro Tempore:** Mark B. Anderson  
**Commissioners:** Alison Cagle  
Kevin Damic  
  
**City Attorney:** Gerald T. Buhr  
  
**Water Clerk:** Will Plazewski  
**Public Works Director:** Scott Morrow  
**City Clerk:** Marissa Morales  
**Asst. to City Clerk:** Julia Fresne

**ABSENT:**

**Commissioners:** Sarah Schrader

**MINUTES PREPARED BY:** Julia Fresne

**OPENING CEREMONIES:** Commissioner Cagle led the Pledge of Allegiance.

1. **CONSENT AGENDA:** Includes minutes for the June 20<sup>th</sup> Commission Meeting; General Fund and Water Fund disbursements for June 2023.

**DISBURSEMENTS AND DEPOSITS:**

<i>June 2023</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 77,605.82	\$ 79,622.85
Water Fund	\$ 28,476.82	\$ 35,922.59

**MOTION: ACCEPT THE CONSENT AGENDA**

**MADE BY:** Commissioner Anderson

**SECOND:** Commissioner Cagle

**ROLL CALL VOTE:** Commissioner Anderson - AYE  
Commissioner Cagle - AYE  
Commissioner Damic - AYE  
Mayor Vogel - AYE  
Commissioner Schrader - ABSENT

**2. PUBLIC COMMENT:**

- A. Sasha Madden of Antonio Way expressed concern over speeding issues on Antonio Way due to increased traffic from the Curley Street closure. Commissioners discussed the recent closure. Commissioner Anderson suggested closing the road to local traffic only. Mrs. Madden asked to consider adding sidewalks from the county park to the elementary school.
- B. Kayla and Rany Pettis of Oak Street expressed the same concern on Oak Street.

- C. Dick Gates of Pasco Road expressed concern over the safety of the community with speeding issues.
- D. Bill Zeranski of Michigan Avenue asked that commissioners consider offsetting some of the cost of road repairs and improvements to developers.
- E. Sasha Madden asked if the city could replace the damaged delineators on Antonio Way.
- F. Hillary Hepp of Treasure Island represents a client who would like to demolish the existing Shell station at 32725 CR-52 to build a convenient store with fuel pumps and a fast-food restaurant with drive thru. City Clerk Morales advised that more research is necessary after speaking with planning consultants regarding this project as the code excludes drive in facilities but would need to determine if that includes drive-thru. Mayor Vogel advised more time is needed while working on a resolution.
- G. The commission agreed to close Antonio Way to local traffic.

**MOTION: TO CLOSE ANTONIO WAY TO LOCAL TRAFFIC FOR A PERIOD OF TWO MONTHS**

**MADE BY:** Commissioner Anderson

**SECOND:** Commissioner Damic

**ROLL CALL VOTE:**

Commissioner Anderson	-	AYE
Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Mayor Vogel	-	AYE
Commissioner Schrader	-	ABSENT

- a. Public Works Director Morrow suggested approving an amount for purchasing signs for the road closure.

**MOTION: TO APPROVE UP TO \$3,000 FOR ADDITIONAL ROAD CLOSURE NEEDS**

**MADE BY:** Commissioner Anderson

**SECOND:** Commissioner Damic

**ROLL CALL VOTE:**

Commissioner Anderson	-	AYE
Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Mayor Vogel	-	AYE
Commissioner Schrader	-	ABSENT

**3. MAYOR'S REPORT:**

- A. Mayor Vogel informed the public that the land clearing at Pennsylvania Avenue and Magnolia Street is not in preparation for construction but to reduce fire hazard.
- B. The city will need to hire an architect for the fire station hardening. A proposal from Suncoast Architect Studio was presented. Attorney Buhr advised to confirm accreditation for grant use towards this project.

**MOTION: TO SPEND \$24,650 ON ARCHITECTURAL PLANS FROM SUNCOAST ARCHITECT STUDIO**

**MADE BY:** Commissioner Anderson

**SECOND:** Commissioner Cagle

**ROLL CALL VOTE:**

Commissioner Anderson	-	AYE
Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Mayor Vogel	-	AYE
Commissioner Schrader	-	ABSENT

4. **ATTORNEY’S REPORT: NONE**

5. **COMMISSIONER REPORTS**

A. **BUILDING AND ZONING – COMMISSIONER ANDERSON:**

1. Building permit activity for June was tallied at \$1,163,898.62.
2. The petitioner for the vacate request on Joe Herrmann Dr. discussed at previous meetings is asking for a formal answer on the application. The commission would revisit the request when a full commission is present.
3. Commissioner Anderson advised that he would issue a letter to the Carmela developer to reiterate concern over construction trucks utilizing Oak Street instead of Pasco Road and Curley Street per the agreement. Commissioner Anderson also noted an issue with construction waste dumpsters being on the city right-of-way. Deputy Merwin advised to contact the company listed on the dumpster to have them moved.
  - a. Sasha Madden added that construction vehicles park along Oak Street and obstruct traffic due to the narrow road.

B. **PARKS AND RECREATION – COMMISSIONER CAGLE:**

1. Commissioner Cagle asked for feedback from the public for how to utilize the park space by the racquetball court. The survey is posted on the city website.

C. **STREETS – CITY CLERK MORALES:**

1. A quote was presented to begin phase one of Oak Street widening. The second phase would take place after 90 percent of the construction is completed.

**MOTION: TO ACCEPT GUDE LLC BID FOR \$23,227 FOR THE TEMPORARY WIDENING OF OAK STREET FROM THE COUNTY PARK TO PASCO ROAD**

**MADE BY:** Commissioner Anderson

**SECOND:** Commissioner Damic

- a. Bill Zeranski asked what kind of material would be used. Public Director Morrow advised lime rock base and asphalt.

<b>ROLL CALL VOTE:</b>	Commissioner Anderson	-	AYE
	Commissioner Cagle	-	AYE
	Commissioner Damic	-	AYE
	Mayor Vogel	-	AYE
	Commissioner Schrader	-	ABSENT

D. **WATERWORKS – COMMISSIONER DAMIC:**

1. Public Works Director Morrow presented a quote to build a roof over well #4 to protect the structure.

**MOTION: TO APPROVE PROPOSED EXPENDITURE FOR WELL #4**

**MADE BY:** Commissioner Cagle

**SECOND:** Commissioner Anderson

<b>ROLL CALL VOTE:</b>	Commissioner Anderson	-	AYE
	Commissioner Cagle	-	AYE
	Commissioner Damic	-	AYE
	Mayor Vogel	-	AYE
	Commissioner Schrader	-	ABSENT

2. Well #6 bid documents were prepared by Utility Engineer consultant Daniel Magro and ready to be put out.

**MOTION: TO PUT WELL #6 PROJECT OUT TO BID.**

**MADE BY:** Commissioner Damic

**SECOND:** Commissioner Anderson

**ROLL CALL VOTE:**

Commissioner Anderson	-	AYE
Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Mayor Vogel	-	AYE
Commissioner Schrader	-	ABSENT

**6. CLERK'S REPORT:**

- A. Public Works staff requested the purchase of an equipment trailer to carry the mini excavator to work sites. Two quotes were presented.

**MOTION: TO ACCEPT CENTRAL FLORIDA TRACTOR'S BID OF \$5,585**

**MADE BY:** Commissioner Anderson

**SECOND:** Commissioner Cagle

**ROLL CALL VOTE:**

Commissioner Anderson	-	AYE
Commissioner Cagle	-	AYE
Commissioner Damic	-	AYE
Mayor Vogel	-	AYE
Commissioner Schrader	-	ABSENT

- B. The next MAP meeting will take place August 3<sup>rd</sup> at 6:30 PM at San Antonio Restaurant. Commissioners would let City Clerk Morales know if they could attend by the following week.
- C. Attorney Buhr advised that Florida League of Cities has a webinar on their website for how to fill out Form 6. He advised that if a commissioner resigns, the commission could not appoint someone until the resignation date is effective.
- D. The commission scheduled all upcoming budget meetings:
- First Budget Workshop – August 12<sup>th</sup> at 8 AM
  - Second Budget Workshop – August 24<sup>th</sup> at 6:30 PM
  - First Budget Hearing – September 12<sup>th</sup> at 6 PM
  - Final Budget Hearing – September 20<sup>th</sup> at 7 PM
- E. The law enforcement contract with Pasco County Sheriff's Office would increase the next fiscal year totaling \$135,807. The commission discussed hiring a second deputy. Staff would reach out to PCSO for a quote to hire another deputy.

**7. UNFINISHED BUSINESS: NONE**

**8. NEW BUSINESS: NONE**

**9. ADDITIONAL COMMISSIONER COMMENTS:**

- a. Commissioner Anderson asked that people donate blood if they can as there is a current need.

**10. ANNOUNCEMENTS: NONE**

**11. ADJOURNMENT:** Meeting adjourned at 9:05 PM.

Respectfully submitted,

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Julia Fresne, Assistant to City Clerk