

COMMISSION MEETING MINUTES

JULY 19TH, 2022

7:30 P.M.

PRESENT:

Mayor: Mark Anderson
Mayor Pro Tempore: John Vogel II
Commissioners: Alison Cagle
Maximilian D’Water
Sarah Schrader

City Attorney: Gerald T. Buhr

City Clerk: Marissa Morales
Asst. to City Clerk: Julia Fresne
Water Clerk: Will Plazewski
Public Works Director: Scott Morrow

MINUTES PREPARED BY: Julia Fresne

OPENING CEREMONIES: Pastor Santiago Huron led the invocation, and Mayor Anderson led the Pledge of Allegiance.

- 1. **CONSENT AGENDA:** Includes minutes for June 21st Commission Meeting; General Fund and Water Fund disbursements for June 2022.

DISBURSEMENTS AND DEPOSITS:

<i>June 2022</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 87,894.25	\$ 124,190.54
Water Fund	\$ 43,936.33	\$ 42,710.49

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner D’Water

SECOND: Commissioner Cagle

ROLL CALL VOTE: Commissioner Vogel - AYE
Commissioner Cagle - AYE
Commissioner D’Water - AYE
Commissioner Schrader - AYE
Mayor Anderson - AYE

2. PUBLIC COMMENT:

- 1. David Hanna, Management/Finance Circuit Rider for the Florida Rural Water Association presented the current water rate study. Commissioner Vogel asked whether it considered the growth in the area and Mr. Hanna recommended the city review rates annually to account for growth. City Attorney Buhr recommended to consider using Consumer Price Index to re-evaluate rates annually.
- 2. Dick Gates of Pasco Road expressed disappointment in not having a workshop to discuss water rates, and felt the City’s revenue versus expenses balanced based on

the preliminary rate study. The Commission requested data for similar-sized cities from staff for further review.

3. Richard Williams of Summerfield Way asked if the city provided water to the Mirada community. Mirada was confirmed to be serviced by Pasco County utilities.
4. Gary Sefton of Summerfield Way expressed concern over possible water rate increase due to financial burden for fixed-income families. Mr. Sefton inquired about sinking a well and was advised it was not permissible under City code.
5. Clint Anstead of Hartman Road questioned the timeliness of the release of the updated Water Rate Study report prior to discussing it at the meeting.

3. **MAYOR'S REPORT:**

- A. Mayor Anderson approved emergency mold remediation for the City Hall restrooms due to the risk of exposure to staff and the public.

MOTION: RATIFY SIMPSON ENVIRONMENTAL SERVICES \$2,400 EXPENSE FOR EMERGENCY MOLD REMEDIATION

MADE BY: Commissioner Vogel

SECOND: Commissioner Schrader

ROLL CALL VOTE:	Commissioner Vogel	-	AYE
	Commissioner Cagle	-	AYE
	Commissioner D'Water	-	AYE
	Commissioner Schrader	-	AYE
	Mayor Anderson	-	AYE

- B. Public Works Director Morrow advised that he was in the process of installing wireless bridging systems connecting City Hall and the Fire Station, with hopes to lead to integrating a SCADA system for data collection.

4. **ATTORNEY'S REPORT: NONE**

4. **COMMISSIONER REPORTS**

A. BUILDING AND ZONING – COMMISSIONER VOGEL:

1. Building permit activity for June was tallied at \$2,467,130.
2. Commissioner Vogel received a report from the Central Florida Regional Planning Counsel regarding anticipated topics for discussion at future meetings, including the commercial zoning code amendments.

B. PARKS AND RECREATION – COMMISSIONER CAGLE:

1. Commissioner Cagle advised that new mulch was put down at McMullen Park and the new Depot insulation was applied.

C. STREETS – COMMISSIONER SCHRADER:

1. Commissioner Schrader presented a quote to replace the wooden bridges at the San Antonio Athletic Complex with earth bridges and asphalt on the right-of-way. Authorization would be received from Pasco County Parks & Recreation before beginning the work.

MOTION: ACCEPT THE GUDE LLC BID FOR \$13,500 ON THE CONDITION THAT PASCO COUNTY APPROVES

MADE BY: Commissioner Schrader

SECOND: Commissioner Vogel

ROLL CALL VOTE:	Commissioner Vogel	-	AYE
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Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

2. Commissioner Schrader presented two quotes to repave the curb and to repave the entirety of Barthle Street. Commissioner Schrader expressed the need to repave the entire street due to worsening conditions.

MOTION: ACCEPT OPTION #1 FROM GUDE LLC TO REPAVE BARTHLE STREET FOR \$18,360

MADE BY: Commissioner Schrader

SECOND: Commissioner D'Water

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

3. Vestavia Street experienced deterioration as asphalt was separating from the curbs and the road is sinking in.
 - a. Mayor Anderson recommended that in future instances the Commission consider accepting responsibility of a street in a subdivision after a certain percentage of completion of project to ensure roads are in good shape before being responsible for maintenance.

MOTION: ACCEPT THE GUDE LLC QUOTE FOR \$16,800 TO FIX VESTAVIA STREET

MADE BY: Commissioner Schrader

SECOND: Commissioner Cagle

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

4. Clint Anstead asked what the city was doing to improve drainage issues since his flooding problems in areas such as Oak Glen. Mayor Anderson advised that the City's code was revised to require extra drainage requirements such as an 18 inch finished floor elevation above the crown of the road.
5. A tree on the city's right-of-way on Jesse Jones Avenue needed removal based on its poor condition and danger to nearby residences.
 - a. Mayor Anderson inquired about road damage from another tree falling after a hurricane and Public Works Director Morrow advised that there is an action plan for the repairs.

MOTION: ACCEPT C.A.M. UNLIMITED QUOTE FOR \$2,500 TO REMOVE THE TREE ON JESSE JONES AVENUE

MADE BY: Commissioner Schrader

SECOND: Commissioner Cagle

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE

Commissioner D'Water - AYE
Commissioner Schrader - AYE
Mayor Anderson - AYE

6. Public Works Director Morrow requested an extra load of 2-4 in. limestone for drainage ditches.

MOTION: TO APPROVE A QUOTE FROM STATEWIDE MATERIALS FOR \$1,265 TO PURCHASE LIMESTONE

MADE BY: Commissioner Schrader

SECOND: Commissioner D'Water

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

D. WATERWORKS – COMMISSIONER D'WATER

1. The Commission scheduled a workshop to discuss water rates on August 24th at 6:00 PM.
 - a. The city was contacted by Nye Commercial Realty regarding a proposed development of the Saint Leo Abbey golf course into luxury homes. They inquired about the City's interest in taking over the Abbey Well, along with providing water to about 1,100 homes. Staff and Commissioner D'Water did not recommend moving forward with this proposal due to the increased burden the proposed development would put on the City's water system.
 - b. The Town of Saint Leo expressed interest in establishing a utility department which would extend to the Jiffy Store and eliminate water provision to several out-of-city connections.
2. Public Works Director Morrow requested the implementation of water modeling to improve water systems. A quote from KMAC Consulting Service for \$24,820 was presented. Attorney Buhr advised that capacity fees could be used to fund the modeling project. The Commission requested a second quote prior to voting on the matter due to the sizable expense.

5. CLERK'S REPORT:

- A. Florida Municipal Insurant Trust provided renewal documents for Employee Vision, Dental, and Life insurance. A 5% increase for the dental premiums and 10% increase for the vision premiums were anticipated.
- B. The Commission discussed setting a tentative millage rate for FY 2022/2023.

MOTION: TO SET THE TENTATIVE MILLAGE RATE TO 5 MILS

MADE BY: Commissioner Vogel

SECOND: Commissioner Schrader

ROLL CALL VOTE:

Commissioner Vogel	-	AYE
Commissioner Cagle	-	AYE
Commissioner D'Water	-	AYE
Commissioner Schrader	-	AYE
Mayor Anderson	-	AYE

- C. The Commission scheduled Budget Workshops on August 20th at 8:30 AM and September 7th at 6:30 PM. The Commission scheduled the Tentative Budget Hearing on September 13th at 6:30 PM and the Final Budget Hearing on September 21st at 7:00 PM.
- D. Residents were advised that a recent mailing from Waste Connections regarding a rate increase effective in August was sent out in error. Residential rates within City limits would not be affected.

6. UNFINISHED BUSINESS:

- A. Commissioner D'Water and City Clerk Morales will attend the Florida League of Cities convention. There will be four items to vote on during the convention.

MOTION: TO ALLOW COMMISSIONER D'WATER TO VOTE ON ALL FOUR ITEMS AT THE FLC CONVENTION

MADE BY: Commissioner Cagle

SECOND: Commissioner Schrader

ROLL CALL VOTE:	Commissioner Vogel	-	AYE
	Commissioner Cagle	-	AYE
	Commissioner D'Water	-	AYE
	Commissioner Schrader	-	AYE
	Mayor Anderson	-	AYE

- B. The Commission revisited the proposed ordinance regarding code enforcement and agreed to leave the current code as is.

7. NEW BUSINESS:

- A. Commissioner Vogel read a Proclamation thanking Senate President Wilton Simpson, Senator Danny Burgess and Representative Randy Maggard for their contribution to the appropriations for city improvements.

8. ADDITIONAL COMMISSIONER COMMENTS: NONE

9. ANNOUNCEMENTS: NONE

10. ADJOURNMENT: Meeting adjourned at 9:25 PM.

Respectfully submitted,

Julia Fresne, Assistant to City Clerk